

# CATALOG

2019-  
2021



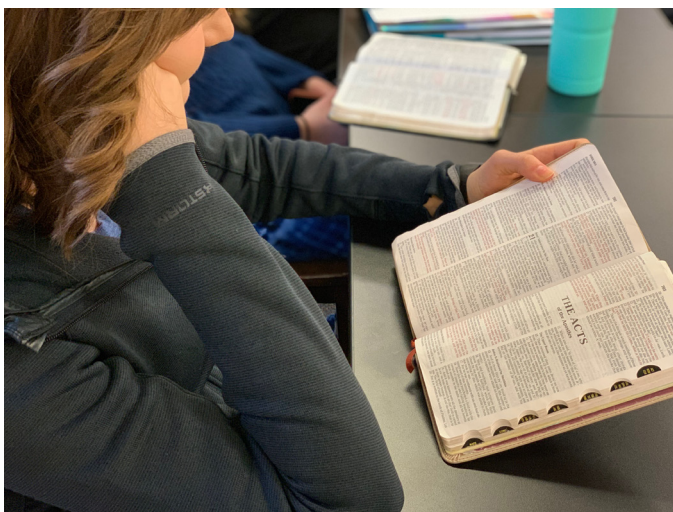
# FAIRHAVEN

BAPTIST COLLEGE

*Established 1977*



...IT JUST MIGHT BE *exactly*  
WHAT YOU'RE  
*looking* FOR...



FOR ADMISSIONS INFORMATION

WRITE: 86 EAST OAK HILL ROAD  
CHESTERTON, INDIANA 46304  
CALL: 1-800-SEE-FHBC  
EMAIL: [ADMISSIONS@FAIRHAVENBAPTIST.ORG](mailto:ADMISSIONS@FAIRHAVENBAPTIST.ORG)  
WEBSITE: [WWW.FAIRHAVENBAPTISTCOLLEGE.ORG](http://WWW.FAIRHAVENBAPTISTCOLLEGE.ORG)

CATALOG 2019-2021

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# **CALENDAR OF EVENTS\***

## **2019-2020**

\*Dates subject to change

### **FIRST SEMESTER**

August 26-28  
August 29  
October 9-11  
November 27-December 2  
December 11-17  
December 18

Opening Week  
Classes Begin  
Fall Break  
Thanksgiving Break  
Final Examinations  
Semester Ends

### **SECOND SEMESTER**

January 10  
January 13  
March 3  
March 23-27  
April 19-23

May 8-13  
May 14  
May 15

New Students Registration  
Classes Begin  
Volleyball Marathon  
Spring Break  
Preaching Conference  
College Days  
Final Examinations  
Graduation Exercises  
Semester Ends

## **2020-2021**

### **FIRST SEMESTER**

September 1-2  
September 3  
October 14-16  
November 25-30  
December 9-15  
December 16

Opening Week  
Classes Begin  
Fall Break  
Thanksgiving Break  
Final Examinations  
Semester Ends

### **SECOND SEMESTER**

January 8  
January 11  
January 11  
March 2  
April 19-22  
  
April 28 - May 5  
May 6  
May 7

New Students Registration  
Students Return  
Classes Begin  
Volleyball Marathon  
Preaching Conference  
College Days  
Final Examinations  
Graduation Exercises  
Semester Ends



## ***ADMINISTRATION***



**Pastor Steve Damron**  
President



**Dr. Jeff Voegtlin**  
Vice President  
Dean of Education



**Pastor Dan Armacost**  
Dean of Students  
Director of Admissions



**Mr. Ura Schrock**  
Dean of Men



**Mrs. Eric Ramos**  
Dean of Women



**Dr. Jeremiah Mitchell**  
Registrar

## ***DOCTRINAL STATEMENT***

We believe in THE HOLY SCRIPTURE: accepting the writings of the Old and New Testaments as the very Word of God, verbally inspired in all parts and, therefore, wholly without error and altogether sufficient in themselves as our only infallible and authoritative rule of faith and practice. We believe God has preserved His Word for the English-speaking peoples in the King James Version.

We believe in THE ONE TRUE GOD: Who is an intelligent, sovereign, spiritual and personal Being; perfect, infinite, and eternal in His being, holiness and love, wisdom and power; absolutely separate from and above the world as its Creator, yet everywhere present in the world as the Upholder of all things. He is revealed to us as Father, Son, and Holy Spirit, three distinct Persons but without division of nature, essence or being, and each having a distinct ministry in God's relation to His creation and people.

We believe in THE LORD JESUS CHRIST: Who is the second Person of the Triune God the eternal Word and Only Begotten Son; that without any change in His Divine Person, He became man by miracle of the virgin birth, thus to continue forever as both true God and true Man, one Person with two natures; that as Man He was tempted in all points as we are, yet without sin; that as the perfect Lamb of God He gave Himself in death upon the cross, bearing there the sin of the world, and suffering its full penalty of divine wrath in our stead; that He arose from the grave in a glorified body; that as our great High Priest He ascended into Heaven, there to appear before the face of God as our Advocate and Intercessor.

We believe in THE HOLY SPIRIT: Who is the third Person of the Trinity and the Divine Agent in nature, revelation, and redemption; that He convicts the world concerning sin, righteousness, and judgment; that He regenerates, indwells, seals, and anoints all who become children of God through Christ; that He further empowers, guides, teaches, sanctifies, and fills believers who daily surrender to Him. Using Acts 1:8 as our criteria for evaluation, we believe that the evidence of the fullness of the Holy Spirit in the life of the believer is boldness to witness for our Lord and Saviour Jesus Christ.

We believe ALL MEN ARE BY NATURE AND CHOICE SINFUL AND LOST: that man was the direct creation of God, made in His image and likeness; that by personal disobedience to the revealed will of God, man became a sinful creature, the father of a fallen race which is universally sinful in both nature and practice, thus alienated from the life and family of God, under the righteous judgment and wrath of God, and has within himself no possible means of salvation.

We believe in SALVATION BY GRACE THROUGH FAITH: that salvation is the free gift of God, neither merited nor secured in part or in whole by any virtue or work of man, but received only by personal faith in the Lord Jesus Christ, in whom all true believers have as a present possession the gift of eternal life, a perfect righteousness, deliverance and security from all condemnation, every spiritual resource needed for life and godliness, and the divine guarantee that they shall never perish; that this salvation affects the whole man; that apart from Christ there is no possible salvation.

We believe in RIGHTEOUS LIVING AND GODLY WORKS: not as a means of salvation in any sense, but as its proper evidence and fruit; therefore, as Christians we should obey the Word of our Lord, seek the things which are above, walk as He walked, accept as our solemn responsibility the duty and privilege of bearing the gospel to a lost world, remembering that a victorious and fruitful Christian life is possible only for those who in gratitude for the infinite and undeserved mercies of God have presented themselves wholly to Christ.

We believe in THE EXISTENCE OF SATAN: who originally was created a holy and perfect being, but through pride and wicked ambition rebelled against God, thus becoming utterly depraved in character, the great adversary of God and His people, leader of all other evil angels and wicked spirits, the deceiver and god of this present world: that his powers are vast, but strictly limited by the permissive will of God who overrules all his wicked devices for good; that he was defeated and judged at the cross, and therefore his final doom is certain; that we are able to resist and overcome him only in the armor of God, by the blood of the Lamb and through the power of the Holy Spirit.



We believe in THE SECOND COMING OF CHRIST: that His coming in the air to rapture the saints, which is our blessed Hope, is always imminent; that when He has first by resurrection of the dead and translation of the living removed from the earth the waiting saints, He will then pour out the righteous judgments of God upon the unbelieving world and afterwards descend with His Church and establish His glorious and literal kingdom over all the nations for a thousand years.

We believe in FUTURE LIFE, BODILY RESURRECTION AND ETERNAL JUDGMENT: that the spirits of the saved at death go immediately to be with Christ in Heaven, that their works shall be brought before the Judgment of Christ for the determination of rewards which will take place at the time when Christ comes for His own; that the spirits of the unsaved at death descend immediately into Hell where they are kept under punishment until the final day of judgment, at which time their bodies shall be raised from the grave, that they shall be judged and cast into the lake of fire, the place of final and everlasting punishment.

We believe in THE SEPARATION OF CHURCH AND STATE, with each having definite and distinct spheres of responsibility.

We believe in THE PRIESTHOOD OF ALL BELIEVERS: that Christ is our Great High Priest and through Him every born-again person has direct access into God's presence without the need of a human priest; that the believer has the right and responsibility to personally study and interpret the Scriptures guided by the Holy Spirit.

We believe in THE IMPORTANCE OF THE LOCAL CHURCH: that a New Testament church is a congregation of baptized believers associated by a covenant of faith and fellowship of the Gospel observing the ordinances of Christ, governed by His Laws, and exercising the gifts, rights, and privileges invested in them by His Word; that its officers of ordination are pastors or elders and deacons, whose qualifications, claims and duties are clearly defined in the Scriptures; we believe the true mission of the church is found in the "Great Commission": first, to make individual disciples; second, to baptize the converts; third, to teach and instruct as He commanded.

We do not believe in the reversal of this order; we hold that the lo-



cal church has the absolute right of self-government, free from the interference of any hierarchy of individuals or organizations; and that the one and only superintendent is Christ through the Holy Spirit; that it is scriptural for true churches to cooperate with each other in contending for the faith and for the furtherance of the Gospel; that every church is sole and only judge of the measure and method of its cooperation, on all matters of membership, policy, or government, of discipline, of benevolence, and the will of the local church is final.

We are also a Baptist institution which holds to historic Baptist distinctives in its doctrinal position. Fairhaven Baptist College is an arm of the local church. The college makes plain the New Testament teaching of the local church organization and reflects its autonomy and sovereignty.

We believe THE ORDINANCES GIVEN TO THE LOCAL CHURCH ARE TWO, BAPTISM AND THE LORD'S SUPPER: that baptism is by immersion of believers, thus portraying the death, burial, and the resurrection of Jesus Christ; that the Lord's Supper is the partaking of the bread and cup by the believer as a continuing memorial of the broken body and shed blood of Christ.

We believe in MISSIONS AND MISSIONARIES: that all men everywhere are lost and condemned and that the command to go and preach the Gospel to the world is clear and unmistakable and this commission was given to the churches. Following New Testament precedent and example, we believe that all missionary endeavors should be under the ultimate sponsorship of the local congregation which may utilize the facilities and services of mission boards, but that no mission board should ever misconstrue its purpose to attempt to hold or to assign authority to itself.

We believe in THE GRACE OF GIVING: that God's method of financing His earthly work of spreading the Gospel to all nations, the care of the churches and the support of the ministry, is by the tithe and offerings of God's people. We believe that it is to be given to the Lord through His church or storehouse to be distributed as directed by the leadership of the Spirit, as the need arises. We believe that the time to tithe is upon the first day of the week. We also believe that everyone

is accountable to the Lord for a minimum standard of giving of one-tenth of his income and that offerings are to be given above the tithe as God has prospered the individual.

We believe in SEPARATION FROM THE WORLD: that it is a command of God that all believers separate from all forms of godlessness, apostasy, compromise and worldliness. We are against short skirts, long hair on men, rock music, drugs, and everything else the Bible teaches against. In addition, the policy of neutralism is just as Scripturally untenable.



THE STUDY OF GOD'S WORD, FOR THE PURPOSE  
OF DISCOVERING GOD'S WILL, IS THE SECRET  
DISCIPLINE WHICH HAS FORMED THE GREATEST  
CHARACTERS.

*J. W. Alexander*

## **ADVANTAGES**

- **SIZE** – Fairhaven Baptist College is a small school with intensive character building. A family-like atmosphere prevails with personal attention given to every student. Instead of being another number in a large college, students have close communication with the administration and faculty.
- **PRACTICALITY** – Along with traditional academic courses, students are taught the successful methods of the pastorate, youth ministry, camp ministry, bus ministry, senior citizens' ministry, church office, and Christian education by those who are now succeeding in these fields.
- **EXPERIENCE** – All students are directly involved in the ministries of Fairhaven Independent Baptist Church, which during its history grew from an average of 90 to an average of 2,000 in six years. Fairhaven has continued to grow and has one of the largest bus ministries in the world. Education students gain experience in Fairhaven Christian Academy.
- **SOULWINNING** – Every student is involved in the various ministries of the church and is active in a soulwinning program. Many of America's outstanding preachers help keep Fairhaven's chapel program spiritually challenging and fervent.
- **SEPARATION AND CHARACTER BUILDING** – Worsening conditions of our country depict the weakness of our fundamental pulpits. In a day when the words "separation" and "discipline" are used frequently but loosely, their true meaning is found at Fairhaven Baptist College. We endeavor to instill the type of grit into our students that will compel them to stand against the Lord's adversaries no matter what the consequences.
- **STRONG ACADEMICS** – Fairhaven Baptist College assures the student of being academically equipped to accomplish the job the Lord has called him to do. Students receive a solid base of scholarship by well-qualified, hand-picked professors.

· **OUTSTANDING FACILITIES** – The campus of Fairhaven Baptist College is comprised of 65 acres, 50 of which are developed. There are over 260,000 square feet of building and classroom space along with high-quality equipment.

· **LOCATION** – Even though Chesterton is a quaint country town, it is only a one-hour drive from Chicago and all of its advantages.

· **NEAR LAKE MICHIGAN** – The Chesterton area is called “The Gateway to the Dunes” because it sits on the edge of the Dunes National Park on Lake Michigan. With over 10,000 acres to the park, students can enjoy boating, hiking along the sand dunes, horseback riding, and fishing in the “Coho Salmon Capital of the World.” The college is located just a mile from the main entrance to this park.

· **PREACHING CONFERENCE** – Each year Fairhaven Baptist Church holds one of America’s finest preaching conferences. Great evangelists and preachers are invited from all across America to preach during this time.

· **INEXPENSIVE** – While it is necessary to charge tuition and fees sufficient to meet necessary expenses, it is the goal of Fairhaven Baptist College to keep costs to a minimum. In comparison, Fairhaven Baptist College has one of the lowest room, board, and tuition rates of any Christian college in the nation.



## ***THE RECORD***

· FAIRHAVEN BAPTIST CHURCH was founded in October of 1970 by Pastor Roger Voegtlin with 14 people attending the first service. After struggling through the first year, the church blossomed into one of America's fastest growing ministries. At four years old, the church was running a solid 500 in attendance, had beautiful new facilities including a 500-seat auditorium, 40 acres of land, and an academy with over 350 students in kindergarten through eighth grade.

It was at this time that Pastor Voegtlin and Fairhaven Baptist Church began to battle the government over rights to train children for God. The church's bus attendance fell drastically. Over \$100,000 was spent for the fight, but God blessed. There was great victory, and the church was nationally acclaimed for its stand.

The third chapter of Fairhaven's history began at the time of this victory. A 2,000-seat auditorium was built, and then another large classroom wing was added. In the next four years, the attendance jumped by 1,500 to average 2,000 per Sunday. By the 8<sup>th</sup> anniversary, Fairhaven was recognized as America's largest and fastest growing young church with a high attendance of over 5,600.

· FAIRHAVEN BAPTIST COLLEGE was founded in 1977 as a small, personal college with strong academics and practical training for those entering full-time Christian service. The students at Fairhaven Baptist College enjoy facilities that are normally found only at larger institutions. This is part of Fairhaven's philosophy of "doing things right." The classroom wing includes a computer lab, chemistry lab, spacious classrooms, and a shop area for the mission students.

Because of God's blessing on the church, college students enjoy beautiful, expansive facilities. A 58,000 square foot all-purpose building was completed in 2006, which houses a modern library, large indoor pool, a gymnasium, workout rooms with extensive aerobic equipment including ellipticals and treadmills, free weights and Nautilus-type equipment, a racquetball court, and

an ice cream parlor. This brings our total square footage to over 260,000.

The girl's dormitory is a three-floor, Tudor-style building with a wood-beamed cathedral ceiling. The men's dormitory is a three-floor, western-style building with stuffed wild game and western sculptures throughout. Both dormitories overlook our picturesque 20-acre lake. At the present time, Fairhaven's property is valued at over 25 million dollars.

- FAIRHAVEN CHRISTIAN ACADEMY is known throughout the nation for its high academics and discipline. It is not unusual for the average student to grow 2-3 years academically during the school year. The students are taught character, patriotism, and respect for authority.

The teachers in the academy enjoy spacious classrooms with modern equipment. All of the teachers are soulwinners and have various ministries in the church.

- CAMP FAIRHAVEN was started in the summer of 1973. During the 40 years of this exciting ministry, hundreds of children have been saved, and many of these children have enrolled in the academy.

Camp activities include canoeing and fishing in a lake stocked with trout and bass, swimming, archery, horseback riding, and field trips.





## ***STUDENT LIFE***

· **CHRISTIAN SERVICE** – There are many opportunities for students to put their classroom instruction to use. In addition to helping in Sunday school classes or junior churches, students are also involved in preaching to the teens or the Master's Club groups, working in the bus ministry, Spanish ministry, Jolly 60s ministry, Help4U ministry, preaching in nursing homes, and working in the fifth and sixth grade youth group.

The experience the students gain in these various ministries proves invaluable later on in life.

· **CHAPEL SERVICE** – The chapel pulpit is “hot” at Fairhaven Baptist College. In addition to the faculty speaking, preachers are brought in from the surrounding communities as well as from across the nation to preach to the student body.

· **DORMITORY LIFE** – Fairhaven Baptist College requires that all single men and women under twenty-five years of age live in our dormitories except those living with their families.

The dormitories are maintained for students not only to provide economical lodging but also to give students a home away from home.

Both men and women find dormitory life enjoyable. The rooms are large and completely carpeted.

Each student is expected to furnish linens, pillow, bedspread, and blankets for a single bed and should be prepared to share expenses for an ironing board, broom, and trash can.

Students are welcome to bring something to decorate their rooms or to make them comfortable and more like home.

· **STUDENT MOTOR VEHICLES** – Any student at Fairhaven Baptist College may own and operate a motor vehicle. However, all motor vehicles must be registered with the Business Office at the beginning of each semester and are subject to college regulations.



- **HEALTH SERVICE** – A physical examination is required of all new students prior to enrollment. Fairhaven Baptist College does not accept responsibility for illness or accidents on or off campus, in extracurricular games, or in sporting activities. Students use the school facilities and participate in school-directed or related activities at their own risk.

- **RULES AND REGULATIONS** – Specific policies applying to various areas of life on campus and in dormitories are in the student handbook and will be given out upon arrival. These rules are reasonable and necessary for successful Christian living while enrolled at Fairhaven Baptist College.





## SPORTS

The sports program at Fairhaven is not designed to produce “star” athletes but, rather, to develop strong character and a philosophy of teamwork. Fairhaven provides an array of intercollegiate sports for men. Students enjoy participating in sports such as football, basketball, soccer, swimming, and wrestling.



“UPON THE FIELDS OF FRIENDLY STRIFE ARE SOWN THE SEEDS  
THAT UPON OTHER FIELDS, ON OTHER DAYS, WILL BEAR THE  
FRUITS OF VICTORY.”

*~General Douglas MacArthur*

## ***FINANCIAL INFORMATION***

Compared to other Christian colleges we believe that student expenses at Fairhaven Baptist College are very reasonable. The cost of textbooks, school supplies, laundry, and other incidentals vary depending on the course of study. The estimated cost is between \$300 and \$500 per semester. An examination of the items listed below will demonstrate this fact.

### ***LIST OF COSTS***

Tuition per semester (12-18 hours) .....	\$2,120.00
Less than 12 hours, per hour .....	180.00
Hours over 18, per hour .....	110.00
Room and Board, per semester .....	1,500.00
Graduate Tuition, per hour .....	175.00

### ***ADDITIONAL COSTS***

Application fee (non-refundable) .....	50.00
Reservation fee (non-refundable, per semester) .....	125.00
Late Registration .....	10.00
Drop/Add Fee (per course) .....	5.00
Transcript Fee .....	8.00
Student Service Fee (per semester) .....	400.00
Automobile Registration	
Dormitory Student (per semester) .....	50.00
Town Student (per semester) .....	25.00
Graduation Fee .....	75.00
Insurance Fee (per year) .....	30.00
Dormitory Deposit (refundable) .....	50.00

### ***SPECIAL COURSE FEES\****

Computer Lab Fee .....	25.00
Chemistry Lab Fee (per semester) .....	25.00
Ensemble Fee (per semester) .....	75.00
Music Lessons (audit only)	
Voice/Instrumental .....	100.00
Piano/Organ .....	150.00

\*Fees are subject to change and must be paid before each semester starts.

### ***APPLICATION FEE***

The application fee must accompany the student's application form in order to process the application. As soon as the records are complete, the applicant will be notified regarding acceptance.

### ***RESERVATION FEE***

The reservation fee must also accompany the student's application form before the college can send a letter of acceptance. The reservation fee reserves a place for him in the college.

### ***LATE REGISTRATION***

A charge of \$10 is made for late registration after the designated registration period.

### ***STUDENT SERVICE FEE***

The student service fee per semester provides the student with the identification which gives him access to all college services. This includes the library, student computer and internet lab, and school functions and activities. Part-time students must pay the fee also.

### ***GRADUATION FEE***

This fee covers diploma, cap, and gown for all four-year degree programs. The graduation fee for certificates and diplomas is \$75 and \$90 for the Master's degree program.

### ***DORMITORY DEPOSIT***

A deposit of \$50 is required. Upon inspection of the dorm room at the end of the year, the deposit will be refunded.

### ***FINANCIAL PROBATION***

A predetermined amount is due the Friday before the week of finals. If it is not paid by this deadline, a fee of \$200 will be charged to your bill. If the amount is still not paid by the time drop/add ends for the following semester, a student will not be allowed to continue attending classes.

### ***STUDENT EMPLOYMENT***

The administration of Fairhaven Baptist College makes every effort to assist worthy students in obtaining work in the Chesterton area. Employment possibilities in the Chesterton area are excellent. Individuals who need a job have numerous possibilities to choose from. Married students planning to attend Fairhaven Baptist College should come to Chesterton two to four weeks early to seek employment and/or housing.

**VETERANS INFORMATION**

Fairhaven Baptist College has been approved as a vocational institution for veterans and other eligible persons to receive benefits under the provision Title 38, United States Code, while enrolled as qualified students in certain specified programs.

Fairhaven Baptist College will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from the VA under Chapter 31 or 33.

**VETERANS REFUND POLICY**

A refund of the unused portion of tuition, fees, and other charges will be made to veterans or eligible persons who fail to enter or fail to complete the course as required by U.S. Department of Veterans Affairs Regulations. The refund will be within 10 percent of an exact pro rata refund. No more than \$10 of the established registration fee will be retained if a veteran or eligible person fails to enter the course.

**METHOD OF PAYMENT**

All fees are due and payable upon registration and all students should come prepared to pay their tuition, room and board, fees, etc., at that time. A deferred payment plan may be applied for, if necessary, at the time of registration. Further details regarding our deferred payment plan are available through our financial office.

The Christmas holiday period is not included in the regular academic year, and any student who receives permission to remain on campus during the holiday period will be charged \$8 per day for his room.

**REFUND POLICY**

Students who withdraw or are expelled from college during a semester will be refunded tuition fees on the following basis:

- During the first two weeks of the semester ..... 50%
- During the third and fourth weeks of the semester ..... 25%

After the fourth week a student is obligated for the full amount and receives no refund. Students who withdraw or are expelled during a

semester will owe their room and board bill for the remainder of the month in which they withdraw.

### **SCHOLARSHIPS**

Fairhaven Baptist College has a generous scholarship program for those students who have demonstrated outstanding academic excellence and Christian character. For more information regarding the qualifications of these scholarships and to request a scholarship application, please call the Office of Admissions. A student will only be eligible for a scholarship if he is accepted by July 15.

### **FAMILY RATE**

A full-time male college student may enroll his children at Fairhaven Christian Academy at 25% off the regular tuition fee.

### **FREE COURSES**

A full-time college student's wife may take one course (3 credit hours) per semester free of charge. She must, however, pay the application, reservation, and student service fees if she is taking classes toward a degree.

### **AUDITING A COURSE**

Students who wish to benefit from certain classes without taking them for credit may register for such classes on an "audit" basis. Auditing a course costs \$90 per semester hour (half the usual rate) and entitles the student to attend all classes during which a major test is not given. No grade is given in the course. Students who have any thought of getting a college degree should not audit courses. Auditing students are required to pay half of the costs by the time classes start and the remainder by midterm week.



## ***ACADEMIC INFORMATION***

### ***ADMISSIONS POLICY***

Since the purpose of Fairhaven Baptist College is to train Christian young people for Christian service, those who seek admission must manifest evidence of good character, a dedication to purpose, a willingness to learn, and a sincere desire to know the will of God. Such demands are the utmost in personal disciplines of the Christian life as related to the Word of God.

Attendance at Fairhaven Baptist College is a privilege and not a right, a privilege which may be forfeited any time the administration feels that the student is not in harmony with the spirit and purpose of the school. When the student makes application, he agrees to abide by the rules and standards of conduct of the college.

Those making application to a degree program at Fairhaven Baptist College are required to take the American College Test plus writing or the Stanford Achievement Test, along with the writing exam. Results should be forwarded to the Office of Admissions. For high school students planning to take the test, Fairhaven Baptist College's ACT number is 1190 and the SAT number is 5764. By putting the proper number on the test form, the test results will be sent directly to the college.

All qualified applicants will be accepted without regard to race, color, nationality, or ethnic origin.

### ***ADMISSIONS PROCEDURE***

Applicants for admission to the college can apply online.

Website: [www.fairhavenbaptistcollege.org](http://www.fairhavenbaptistcollege.org)  
Phone: 1-800-SEE-FHBC  
Email: [Admissions@fairhavenbaptist.org](mailto:Admissions@fairhavenbaptist.org)

The following items are necessary to complete the application:

- Personal, academic, and church information
- Brief personal testimony of salvation
- Medical history

1. Provide all information requested.
2. Request and/or Submit the Pastor's Recommendation.
3. Request and/or Submit Character References.



4. Request high school transcripts to be sent directly to the Office of Admissions.
5. Request copy of ACT or SAT scores sent.
6. Before your application is complete, all items must be submitted to the Admission Office. All forms become the property of the college. After careful study of your file, you will receive official notice of your status and be provided further information.

## **TRANSFER STUDENTS**

Transfer students will be considered for admission on the presentation of a satisfactory transcript of prior college work and a statement of good standing from the institution of prior attendance.

## ***TRANSFER OF CREDIT POLICIES***

It is the policy of the college to consider for transfer credits earned in a regular college or university or other college-level institution. Courses acceptable for transfer must be similar in content to those replaced in the chosen major at Fairhaven Baptist College. Courses which are not similar may be transferred as general electives, provided they meet all the transfer of credit policies.

Only those credits which carry a grade of at least C or its equivalent may be transferred.



**ACADEMIC PROBATION**

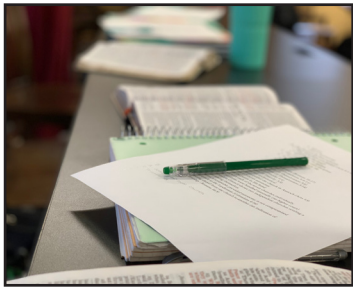
No student will be placed on academic probation until he has completed two semesters at Fairhaven Baptist College.

A student is placed on academic probation when his grade point average falls a certain number below 2.00 (C average) depending on the number of credits he has attempted at Fairhaven Baptist College.

<u>Number of Attempted Credits</u>	<u>GPA</u>
31-50	1.38
51-65	1.65
66-80	1.79
81-95	1.88
96 and up	1.95

When a student is on academic probation, he may take a maximum load of 12 hours. He will remain on academic probation until he raises his grade point average above the standard listed above.

If a student has a deficiency of more than 21 quality points over the allowed number and he has completed three semesters, he is reclassified as a part-time student and not permitted to take more than six hours' credit per semester in an attempt to bring up his grade point average to an acceptable level as defined above.



If the student is able to do this after one semester, he may enroll as a full-time student the following semester. If the student is not able to achieve this, he will be dropped from his program of study. After sitting out for one semester, a student may request permission to resume his program of study. If at the end of this semester there is not sufficient progress as determined by

the registrar, the student is dismissed from his degree program and will not be permitted to receive a degree from the college.

**ATTENDANCE POLICY**

Class attendance is kept separate from overnight permissions (dormitory students are allowed to be out of the dorm with appropriate

permission eight nights each semester). Students are allowed to miss each class a certain number of times depending on the number of times the class meets each week. Of the total number of absences allowed, only a certain number can be personal absences. All absences are considered personal except for those as a result of extended sickness (four or more consecutive days) with a doctor's excuse, a death in the immediate family, involvement in a college activity, or any absences from adding a class after registration (the drop/add period will be two weeks); and these absences will be included in the total number of absences allowed. Exceeding the total number of personal absences, as well as the total number of absences, will result in a "Withdraw Failing" grade.

### **ACADEMIC CLASSIFICATION**

1. Regular Student – any student who has satisfied entrance requirements and has been so informed of his regular standing by the administration.
2. Probationary Student – any student who has not completely satisfied entrance or continuance requirements and who has been so informed by the administration.
3. Special Student – any student who is not working toward a degree. Anyone who has not completed his secondary education may enroll and take individual courses.
4. Part-time Student – a student who is enrolled for less than twelve credit hours per semester and is working toward a degree.
5. Full-time Student – a student who is enrolled for twelve or more credit hours per semester and is working toward a degree.

### **CLASSIFICATION OF STUDENTS**

1. FRESHMEN – students who have completed less than 30 credit hours.
2. SOPHOMORES – students who have completed at least 30 semester hours of credit and earned 60 quality points.
3. JUNIORS – students who have completed at least 60 semester hours of credit and earned 120 quality points.
4. SENIORS – students who have completed at least 90 semester hours of credit and earned 180 quality points.

## **GRADING SYSTEM**

### **Percentage**

92-100

83-91

74-82

65-73

Below 65

### **Grade**

A – Superior

B – Good

C – Average

D – Passing

F – Failing

No D grades are allowed in a student's major field of study. All students must earn at least a C in all Bible classes.

## **QUALITY POINTS**

Quality points will be computed as follows:

A	4 quality points per semester hour earned
B	3 quality points per semester hour earned
C	2 quality points per semester hour earned
D	1 quality point per semester hour earned
F	0 quality points per semester hour carried
WF	Withdraw failing (0 quality points per semester hour carried)

I – Incomplete is a temporary grade used by the instructor in cases where a student is unable to complete course requirements because of circumstances beyond the student's control, such as illness, family emergency, or other similar circumstances. It is assigned only if the student has satisfactorily completed the major portion of the course requirements and has convinced the dean of his or her ability to complete the remaining work without registering for the course again. An incomplete grade received in a spring, fall, or summer semester must be removed by the official examination period of the next succeeding semester or it automatically becomes a grade of F. The student's deadline for submitting the outstanding work to the instructor shall be one week before that date. No semester honors will be given if the student receives a grade of incomplete at the official end of the semester concerned.

AU – Audited courses receive no grade or quality points.

**GRADUATION HONORS**

Cum laude	3.50-3.74
Magna cum laude	3.75-3.90
Summa cum laude	3.91-4.0

**TRANSCRIPT POLICY**

In order to obtain any transcript, Fairhaven Baptist College must have a signed request form authorizing us to release an academic transcript. The charge is \$8 per transcript. Transcripts will not be released until the appropriate fee is received and will not be issued for any student who has a delinquent account at Fairhaven Baptist College. Please note that a transcript going directly to the student is considered an unofficial transcript and is not stamped with the college seal. No transcripts will be faxed. Transcripts and diplomas will be withheld from any student whose account is not paid in full by graduation.

**COURSE NUMBERS**

Course numbers consist of two letters and three digits. The letters designate the department. The digits indicate the courses one should take during his or her course of study.



- 100-199 – Freshmen
- 200-299 – Sophomores
- 300-399 – Juniors
- 400-499 – Seniors
- 500-599 – Graduate

# GENERAL DEGREE REQUIREMENTS FOR ALL MAJORS

Students planning to pursue a degree in any major will be required to take the classes listed under each individual department.

## PASTORAL THEOLOGY

Upon completion of his course of study, the student will be granted a Bachelor of Arts degree with a major in Pastoral Theology.

BI 101	Old Testament Survey I	2	BI 102	Old Testament Survey II	2	
CE 113	History and Philosophy of Ed	3	CE 114	Teaching and Learning Process	3	
CE 109	Ministry Essentials	2	SP 103	Fundamentals of Speech	3	
CE 315	Church Music	3	Elective/Church Music Material & Methods 2/3			
CE 207	Church History	3	CE 208	Baptist History	3	
CE 115	Ministry Practicum	2	CE 116	Ministry Practicum	2	
CE 111	Helps for Christian Young People	2	Christian Education Rotation		2	
HI 103	American History I	3	HI 104	American History II	3	
BI 215	Science from a Biblical Persp	3	EN 103	Principles of Composition	3	
BI 201	New Testament Survey I	2	BI 202	New Testament Survey II	2	
Christian Education Rotation		2	Christian Education Rotation		2	
CE 115	Ministry Practicum	1	CE 116	Ministry Practicum	1	
PE 201	Physical Education	1	PE 202	Physical Education	1	
Beginning Language Rotation		3	Beginning Language Rotation		3	
			Missions Class		2	
BI 326	Pastoral Theology I	3	BI 327	Pastoral Theology II	3	
Christian Education Rotation		2	Christian Education Rotation		2	
BI 307	Denominations	2	BI 306	Cults	2	
Life of Christ Rotation		3	Life of Christ Rotation		3	
Hebrew History Rotation		3	Hebrew History Rotation		3	
Theology Class		3	Theology Class		3	
Beginning Language Rotation		3	Beginning Language Rotation		3	
Christian Education Rotation		2	CE 305	Youth Ministry	2	
BI 305	Bible Geography	3	Theology Class		3	
Life of Christ Rotation		3	Life of Christ Rotation		3	
Hebrew History Rotation		3	Hebrew History Rotation		3	
BI 206	U.S. Constitution	3	BI 207	Government	3	
Theology Class		3	Missions Class		2	
			SP 308		Public Speaking	2







## ***PASTORAL THEOLOGY - MUSIC***

Upon completion of his course of study, the student will be granted a Bachelor of Arts degree with a major in Pastoral Theology and a minor in Music.

BI 101 Old Testament Survey I .....2	BI 102 Old Testament Survey II ..... 2
CE 113 History and Philosophy of Ed .....3	CE 114 Teaching and Learning Process ..... 3
CE 109 Ministry Essentials .....2	SP 103 Fundamentals of Speech..... 3
CE 315 Church Music .....3	Elective/Church Music Material & Methods 2/3
CE 207 Church History .....3	CE 208 Baptist History ..... 3
CE 115 Ministry Practicum .....2	CE 116 Ministry Practicum ..... 2
CE 111 Helps for Christian Young People .....2	Christian Education Rotation..... 2
Choir ..... ¼	Choir ..... ¼
Lessons ..... 1	Lessons ..... 1
HI 103 American History I .....3	HI 104 American History II ..... 3
BI 215 Science from a Biblical Persp .....3	EN 103 Principles of Composition ..... 3
BI 201 New Testament Survey I .....2	BI 202 New Testament Survey II ..... 2
Christian Education Rotation .....2	Christian Education Rotation..... 2
CE 115 Ministry Practicum .....1	CE 116 Ministry Practicum ..... 1
PE 201 Physical Education .....1	PE 202 Physical Education ..... 1
BI 306 Cults.....2	BI 307 Denominations ..... 2
Piano Lessons .....1	MU 105 Music Theory I ..... 3
BI 326 Pastoral Theology I .....3	BI 327 Pastoral Theology II ..... 3
Christian Education Rotation .....2	Christian Education Rotation..... 2
BI 305 Bible Geography .....3	Missions Class ..... 2
MU 106 Music Theory II .....3	MU 305 Music Theory III ..... 3
Life of Christ Rotation .....3	Life of Christ Rotation ..... 3
Theology Class .....3	Theology Class ..... 3
Lessons ..... 1	Lessons ..... 1
Choir ..... ¼	Choir ..... ¼
Christian Education Rotation .....2	CE 305 The Youth Ministry ..... 2
BI 206 U.S. Constitution .....3	BI 207 Government ..... 3
Life of Christ Rotation .....3	Life of Christ Rotation ..... 3
Hebrew History Rotation .....3	Hebrew History Rotation ..... 3
Theology Class .....3	Theology Class ..... 3
Beginning Language Rotation .....3	Beginning Language Rotation..... 3
Lessons ..... 1	Lessons ..... 1
Choir ..... ¼	Choir ..... ¼
	Professional Development Conference ..... 1



# Music

Upon completion of his course of study, the student will be granted a Bachelor of Arts degree with a major in Sacred Music.

BI 101	Old Testament Survey I	2	BI 102	Old Testament Survey II	2
CE 113	History and Philosophy of Ed	3	CE 114	Teaching and Learning Process	3
CE 109	Ministry Essentials	2	SP 103	Fundamentals of Speech	3
CE 315	Church Music	3	Elective/Church Music Material & Methods	2/3	
CE 207	Church History	3	CE 208	Baptist History	3
CE 115	Ministry Practicum	2	CE 116	Ministry Practicum	2
CE 111	Helps for Christian Young People	2	Christian Education Rotation	2	
Choir		¼	Choir		¼
Lessons		1	Lessons		1
HI 103	American History I	3	HI 104	American History II	3
BI 215	Science from a Biblical Persp	3	EN 103	Principles of Composition	3
BI 201	New Testament Survey I	2	BI 202	New Testament Survey II	2
Christian Education Rotation		2	Christian Education Rotation		2
CE 115	Ministry Practicum	1	CE 116	Ministry Practicum	1
PE 201	Physical Education	1	PE 202	Physical Education	1
Piano Lessons		1	MU 105	Music Theory I	3
MU 205	History of Music	3	Choir		¼
Choir		¼	Piano Lessons		1
BI 206	U.S. Constitution	3	BI 207	Government	3
Christian Education Rotation		2	Christian Education Rotation		2
MU 106	Music Theory II	3	MU 305	Music Theory III	3
BI 305	Bible Geography	3	BI 306	Cults	2
Theology Class		3	Missions Class		2
Lessons		1	Life of Christ Rotation		3
Choir		¼	Theology Class		3
MU 306	Teaching Music	3	Lessons		1
			Choir		¼
Christian Education Rotation		2	Christian Home/Youth Ministry		2
MU 405	Choral Writing & Arranging	3	Missions Class		3
MU 315	Vocal Pedagogy	3	Hebrew History Rotation		3
Life of Christ Rotation		3	Theology Class		3
Hebrew History Rotation		1	Lessons		1
Theology Class		3	Choir		¼
Lessons		1	Professional Development Conference		1
Choir		¼			



# MISSIONS

Upon completion of his course of study, the student will be granted a Bachelor of Arts degree with a major in Missions.

BI 101 Old Testament Survey I ..... 2	BI 102 Old Testament Survey II ..... 2
CE 113 History and Philosophy of Ed ..... 3	CE 114 Teaching and Learning Process..... 3
CE 109 Ministry Essentials ..... 2	SP 103 Fundamentals of Speech..... 3
CE 315 Church Music ..... 3	Elective/Church Music Material & Methods 2/3
CE 207 Church History ..... 3	CE 208 Baptist History ..... 3
CE 115 Ministry Practicum ..... 2	CE 116 Ministry Practicum ..... 2
CE 111 Helps for Christian Young People ..... 2	Christian Education Rotation..... 2
	Missions Class ..... 2
HI 103 American History I ..... 3	HI 104 American History II ..... 3
BI 215 Science from a Biblical Persp. .... 3	EN 103 Principles of Composition ..... 3
BI 201 New Testament Survey I ..... 2	BI 202 New Testament Survey II ..... 2
Christian Education Rotation ..... 2	Christian Education rotation ..... 2
CE 115 Ministry Practicum ..... 1	CE 116 Ministry Practicum ..... 1
PE 201 Physical Education ..... 1	PE 202 Physical Education..... 1
*Beginning Language Rotation ..... 3	*Beginning Language Rotation ..... 3
**BU 105 Keyboarding ..... 3	**BU 209 Computer Applications ..... 3
**ED 204 Materials & Methods ..... 3	*Missions Class ..... 2
	**ED 306 General Teaching Methods ..... 3
**BI 206 U.S. Constitution ..... 3	**BI 207 Government ..... 3
Christian Education Rotation ..... 2	Christian Education Rotation ..... 2
Life of Christ Rotation ..... 3	Life of Christ Rotation ..... 3
Hebrew History Rotation ..... 3	Hebrew History Rotation ..... 3
Theology Class ..... 3	*Missions Class ..... 2
*Beginning Language Rotation ..... 3	Theology Class ..... 3
**ED 304 Teaching Reading ..... 3	*Beginning Language Rotation ..... 3
**ED 310 Teaching Elementary Math ..... 3	**ED 205 Early Childhood Education ..... 3
*BI 326 Pastoral Theology I..... 3	**ED 311 Teaching Intermediate Math ..... 3
	*BI 327 Pastoral Theology II ..... 3
Christian Education Rotation ..... 2	*CE 305 The Youth Ministry ..... 2
*Hebrew History Rotation ..... 3	**ED 316 Teaching Intermediate Science... 3
*Independent Study ..... 3	Missions Class ..... 2
Life of Christ Rotation ..... 3	Theology Class ..... 3
Theology Class ..... 3	Life of Christ Rotation ..... 3
**ED 315 Teaching Elementary Science.... 3	*Hebrew History Rotation ..... 3
**MI 314 Partial Student Teaching..... 6	**The Christian Home ..... 2
*Basic Arts..... 3	*Basic Arts ..... 3
*BI 206 U.S. Constitution ..... 3	*BI 207 Government ..... 3

\*Men only

\*\*Ladies only

# ELEMENTARY EDUCATION

Upon completion of his course of study, the student will be granted a Bachelor of Science degree with a major in Elementary Education.

BI 101	Old Testament Survey I .....	2	BI 102	Old Testament Survey II .....	2
ED 101	History and Philosophy of Ed .....	3	ED 102	Teaching and Learning Process .....	3
CE 109	Ministry Essentials .....	2	SP 103	Fundamentals of Speech .....	3
CE 315	Church Music .....	3	Elective/Church Music Material & Methods 2/3		
CE 207	Church History .....	3	CE 208	Baptist History .....	3
CE 115	Ministry Practicum .....	2	CE 116	Ministry Practicum.....	2
CE 111	Helps for Christian Young People .....	2	Christian Education Rotation.....		2
HI 103	American History I .....	3	HI 104	American History II .....	3
BI 215	Science from a Biblical Persp. ...	3	EN 103	Principles of Composition .....	3
BI 201	New Testament Survey I .....	2	BI 202	New Testament Survey II .....	2
ED 310	Teaching Elementary Math .....	3	Christian Education Rotation .....		2
Christian Education Rotation .....		2	PE 202	Physical Education .....	1
PE 201	Physical Education .....	1	ED 401	Teaching Art .....	2
ED 204	Materials and Methods .....	3	ED 311	Teaching Inter./Prim. Math .....	3
CE 115	Ministry Practicum .....	1	CE 116	Ministry Practicum .....	1
BI 206	U.S. Constitution .....	3	BI 207	Government .....	3
Christian Education Rotation .....		2	Christian Education Rotation .....		2
ED 315	Teaching Elementary Science ...	3	ED 316	Teaching Science Methods .....	3
Theology Class .....		3	Theology Class .....		3
BI 305	Bible Geography .....	3	Life of Christ/Hebrew History Rotation .....		3
ED 304	Teaching Reading .....	3	ED 205	Early Childhood Education .....	3
			Missions Class .....		2
Christian Education Rotation .....		1	ED 407	Student Teaching .....	12
Theology Class .....		3	CE 215	Denominations .....	2
BI 306	Cults .....	2	*CE 305	The Youth Ministry.....	2
Life of Christ/Hebrew History Rotation .....		3	**CE 405	The Christian Home .....	2

\*Men only  
\*\*Ladies only



## **SECONDARY EDUCATION**

Upon completion of his course of study, the student will be granted a Bachelor of Science degree with a major in Secondary Education.

BI 101	Old Testament Survey I .....	2
ED 101	History and Philosophy of Ed....	3
CE 109	Ministry Essentials .....	2
CE 315	Church Music .....	3
CE 207	Church History .....	3
CE 115	Ministry Practicum .....	2
CE 111	Helps for Christian Young People .....	2

HI 103	American History I .....	3
BI 215	Science from a Biblical Persp. 3	
BI 201	New Testament Survey I .....	2
Christian Education Rotation	.....	2
PE 201	Physical Education .....	1
CE 115	Ministry Practicum .....	1
Major Teaching Field	.....	3

BI 206	U.S. Constitution .....	3
Christian Education Rotation	.....	2
ED 204	Materials and Methods .....	3
Life of Christ Rotation	.....	3
Theology Class	.....	3
Major Teaching Field	.....	3
Minor Teaching Field	.....	3

Christian Education Rotation	.....	1
Theology Class	.....	3
Major Teaching Field	.....	3
Minor Teaching Field	.....	3

BI 102	Old Testament Survey II .....	2
ED 102	Teaching and Learning Process .....	3
SP 103	Fundamentals of Speech .....	3
Elective/Church Music Material & Methods	2/3	
CE 208	Baptist History .....	3
CE 116	Ministry Practicum.....	2
Christian Education Rotation.....		2

HI 104	American History II .....	3
EN 103	Principles of Composition .....	3
BI 202	New Testament Survey II.....	2
Christian Education Rotation.....		2
PE 202	Physical Education .....	1
CE 116	Ministry Practicum .....	1
Major Teaching Field	.....	3
Minor Teaching Field	.....	2

BI 207	Government .....	3
Christian Education Rotation.....		2
ED 306	General Teaching Methods .....	3
Life of Christ Rotation	.....	3
Theology Class	.....	3
Major Teaching Field	.....	3
Minor Teaching Field	.....	3

ED 407	Student Teaching .....	12
Major Teaching Field	.....	3
*CE 405 The Christian Home.....		2
*CE 305 The Youth Ministry .....		2



## **CHURCH OFFICE ADMINISTRATION**

Upon completion of her course of study, the student will be granted an Associate of Science in Church Office Administration degree.

BI 101	Old Testament Survey I .....	2	BI 102	Old Testament Survey II .....	2
BU 105	Keyboarding .....	3	BU 107	Basic Document Processing .....	3
CE 109	Ministry Essentials .....	2	SP 103	Fundamentals of Speech .....	3
BU 215	Philosophy of Church Off. Admin. .	3	EN 103	Principles of Composition .....	3
CE 207	Church History .....	3	CE 208	Baptist History .....	3
CE 115	Ministry Practicum .....	2	CE 116	Ministry Practicum.....	2
CE 111	Helps for Christian Young .....	2	Christian Education Rotation.....		2
	People .....	2			
BI 201	New Testament Survey I .....	2	BI 202	New Testament Survey II .....	2
PE 101	Physical Education .....	1	PE 102	Physical Education .....	1
Theology Class .....		3	Theology Class .....		3
CE 115	Ministry Practicum.....	1	CE 116	Ministry Practicum.....	1
Christian Education Rotation .....		2	CE 405	The Christian Home.....	2
BU 104	Bookkeeping .....	3	BU 207	QuickBooks .....	3
BU 209	Advanced Document Processing .	3	BU 212	Editing, Proofreading, and	
BU 206	Church Office Management.....	3	Transcription .....		3
			BU 210	Computer Applications .....	3

Upon completion of her course of study, the student will be granted an Associate of Arts in Graphic Design degree.

BI 101	Old Testament Survey I .....	2	BI 102	Old Testament Survey II .....	2
BU 105	Keyboarding .....	3	BU 107	Basic Document Processing .....	3
CE 109	Ministry Essentials .....	2	SP 103	Fundamentals of Speech .....	3
BU 215	Philosophy of Church Admin. ....	3	EN 103	Principles of Composition .....	3
CE 207	Church History .....	3	CE 208	Baptist History .....	3
CE 115	Ministry Practicum .....	2	CE 116	Ministry Practicum.....	2
CE 111	Helps for Christian Young .....	2	Christian Education Rotation.....		2
	People .....	2			
BI 201	New Testament Survey I .....	2	BI 202	New Testament Survey II .....	2
PE 101	Physical Education .....	1	PE 102	Physical Education .....	1
Theology Class .....		3	Theology Class .....		3
CE 113	Ministry Practicum.....	1	CE 114	Ministry Practicum.....	1
Christian Education Rotation .....		2	CE 405	The Christian Home.....	2
BU 106	Intro. to Design Concepts .....	2	BU 216	InDesign.....	3
BU 217	Adobe Tools .....	3	BU 302	Introduction to Web Design .....	3
BU 209	Advanced Document Processing .	3	BU 218	Photo Processing and Management.	3



## ***ASSOCIATES IN BIBLE DEGREE***

Upon completion of this course of study, the student will be granted an Associate of Arts in Bible degree.

BI 101	Old Testament Survey I .....	2	BI 102	Old Testament Survey II .....	2
CE 302	Personal and Church Finances.....	2	CE 220	Defining Biblical Leadership .....	2
BI 103	Creation Science.....	3	BI 104	Biological Issues .....	3
CE 109	Ministry Essentials .....	2	CE 311	Philosophy of Missions.....	2
BI 206	U.S. Constitution .....	3	BI 207	Government .....	3
BI 205	Fundamentals of Education .....	3	CE 312	The Christian School .....	3
BI 201	New Testament Survey I .....	2	BI 202	New Testament Survey II .....	2
CE 202	The Great Commission: Personal Evangelism and Discipleship.....	2	CE 201	Decently and In Order .....	2
CE 315	Church Music Materials/Methods .....	3	CE 208	Baptist History.....	3
BI 307	Denominations .....	2	BI 306	Cults .....	2
Theology Class .....		3	Theology Class .....		3
Life of Christ Rotation .....		3	Life of Christ Rotation .....		3
Hebrew History Rotation .....		3	Hebrew History Rotation .....		3





## ***MASTER OF DIVINITY DEGREE***

This program is a resident only study. Master of Divinity Degree is available to students with a secular bachelor's degree. Students planning to take the Master of Divinity Degree will be required to complete the courses listed below.

BI 501	Priesthood, Feasts, Offerings .....	3	BI 544	Elementary Greek.....	3
BI 502	Hebrews .....	3	BI 545	Elementary Greek.....	3
BI 503	Advanced Biblical Studies .....	3	BI 568	Intermediate Greek .....	3
BI 504	Hermeneutics .....	3	BI 569	Intermediate Greek .....	3
BI 509	Contemporary Theological Issues ...	3	BI 570	Beginning Hebrew .....	3
BI 511	Daniel .....	3	BI 571	Beginning Hebrew .....	3
BI 512	Revelation.....	3	BI 505	Greek Exegesis .....	3
CE 101	Christian Education .....	1	CE Credits .....		20
CE 102	Christian Education .....	1	Graduate Bible Courses .....		26
CE 201	Christian Education .....	2	Thesis .....		3
CE 202	Christian Education .....	1			

## ***MASTER OF EDUCATION DEGREE***

This program can be taken in residence or as a non-resident. Students planning to take the Master of Education Degree will be required to complete the courses listed below.

**\*Nine credit hours must be selected from the following foundational courses:**

ED 501	Research in Education .....	3
ED 502	History of Education .....	3
ED 503	Philosophy of Education .....	3
ED 517	Teaching Strategies .....	3

**\*Six credit hours must be selected from the following practical courses:**

ED 506	Library Science.....	3
ED 507	Office Methods.....	3
ED 508	Children's Programs .....	3
ED 516	Computer Applications for Educators	3

**\*The remaining 15 credit hours can be selected from the foundational or practical courses, or from the following teaching courses:**

ED 504	Teaching Children's P. E. ....	3
ED 505	Teaching Children's Music .....	3
ED 509	Teaching Reading Strategies ...	3
ED 510	Teaching Primary Math.....	3
ED 511	Teaching Elementary Math.....	3
ED 512	Teaching Intermediate Math ...	3
ED 513	Teaching Elementary Science ..	3
ED 514	Teaching Intermediate Science	3
ED 515	Teaching Reading .....	3

## ***MASTER OF ARTS IN BIBLE***

This program is a non-residency study taken in summer modules. Students planning to take the Master of Arts in Bible will be required to complete the courses listed below.

BI 501	Priesthood, Feasts, Offerings.....	3
BI 502	Hebrews .....	3
BI 503	Advanced Biblical Studies.....	3
BI 504	Hermeneutics .....	3
BI 509	Contemporary Theological Issues ...	3
BI 511	Daniel .....	3
BI 512	Revelation .....	3
Graduate Electives .....		9

**ONE-YEAR MINISTRY SERVICE CERTIFICATE**

Upon completion of his course of study, the student will be granted a Ministry Service Certificate.

BI 101	Old Testament Survey I .....	2	BI 102	Old Testament Survey II .....	2
BI 205	Fundamentals of Education .....	3	CE 312	The Christian School.....	3
CE 109	Ministry Essentials .....	2	SP 103	Fundamentals of Speech .....	3
CE 315	Church Music .....	3	Elective/Church Music Material & Methods . 2/3		
CE 207	Church History .....	3	CE 208	Baptist History .....	3
CE 115	Ministry Practicum .....	2	CE 116	Ministry Practicum.....	2
CE 111	Helps for Christian Young People .....	2	Christian Education Rotation.....	2	



*So teach us to number our days, that  
we may apply our hearts unto wisdom.*  
PSALM 90:12



## ***DESCRIPTION OF COURSES***

### ***DEPARTMENT OF BIBLE***

#### **BI 101 Old Testament Survey I**

A survey of the books of the Old Testament giving special consideration to the major themes, characters, and events of the Pentateuch.

Fall semester, two hours.

#### **BI 102 Old Testament Survey II**

A survey of the books of the Old Testament giving special consideration to the major themes, characters, and events of the historical books.

Spring semester, two hours.

#### **BI 103 Creation Science**

This course provides a Biblical view of origins from the standpoint of both Scripture and science. The failure of evolution as science is dealt with in depth, including geology and radiometric dating. Creative design in the biological disciplines of anatomy, botany, and zoology is also studied.

Fall semester, three hours.

#### **BI 104 Biological Issues for the Christian**

This course provides scientific background and Biblical perspective of issues of concern to the Christian. Topics include abortion, diseases, and other issues from the field of medicine. Environmental issues will also be discussed.

Spring semester, three hours.

#### **BI 201 New Testament Survey I**

A survey of the books of the New Testament. Special emphasis is given to the author, background, and purpose of each book as well as the doctrinal theme. This semester begins with Matthew and concludes with II Corinthians.

Fall semester, two hours.

#### **BI 202 New Testament Survey II**

A survey of the books of the New Testament. Special emphasis is given to the author, background, and purpose of each book as well as the doctrinal theme. This semester begins with Galatians and concludes with Revelation.

Spring semester, two hours.

#### **BI 205 Fundamentals of Education**

A study of the issues rudimentary to Christian education. The course includes the history and philosophy of education and practical applications of these subjects. Identical to ED 203.

Fall semester, three hours.

## **BI 206 U.S. Constitution**

This class looks at some of the Biblical and political theories behind the Constitution. The entire text of the Constitution is examined and discussed. Identical to GV 203.

Fall semester, three hours.

## **BI 207 Government**

This course is designed to teach the student the basics of our government and how it runs. Special care is taken to develop a Biblical philosophy about the operation of our government. Also, a brief look at economics will be taken. Identical to GV 204.

Spring semester, three hours.

## **BI 209 Church History**

The history of the church, its founding, development, and growth to the present. Special emphasis will be given to the great religious leaders of each period. Identical to MI 204, CE 207, and HI 201.

Fall semester, three hours.

## **BI 210 Baptist History**

Baptist principles and distinctives in early church history. The student will study the various separatist groups in the Dark Ages: the Anabaptists and the Baptists in England and America. Time will also be spent on the Baptist movement through present times. Identical to MI 205, CE 208, and HI 202.

Spring semester, three hours.

## **BI 211 Old Testament Introduction**

An introduction to the literature, history, and theology of the Old Testament from the preservationist perspective. A history of the fallacies of form and higher criticism will also be covered.

Fall semester, two hours.

## **BI 212 New Testament Introduction**

The canon and text of the New Testament: composition, authorship, date, and content of each book. The course gives special attention to the issue of the Greek text.

Spring semester, two hours.

## **BI 213 New Testament History I**

This class is a detailed study of world history during the time period between the Old and New Testaments which will provide the student with the sufficient historical backdrop from which to interpret the New Testament.

One semester, two hours.

## **BI 214 New Testament History II**

This class is the continuation of a study of world history during the time period between the Old and New Testaments which will provide the student with the sufficient historical backdrop from which to interpret the New Testament.

One semester, two hours.

## **BI 215 Science from a Biblical Perspective**

A Biblical perspective of science begins with belief in a recent creation as found in a literal interpretation of Genesis. This class studies creation as the foundation of properly studied science and covers the impact of evolutionary beliefs on science and society.

Fall semester, three hours.

## **BI 301 Pauline Epistles**

A study of the life of Paul and a brief survey of his epistles.

One semester, three hours.

## **BI 302 Pauline Doctrine**

A study of the epistles of Paul. Attention will be given to major doctrinal themes along with practical application.

One semester, three hours.

### **BI 303 Hebrew History I**

A careful study of the history of God's chosen people, the Jews, beginning in Genesis and ending with Judges. Identical to HI 306.

Fall semester, odd years, three hours.

### **BI 304 Hebrew History II**

Beginning in Ruth and ending with the book of Esther, this study will give a chronological view of the major periods in Jewish history. Identical to HI 310.

Spring semester, even years, three hours.

### **BI 305 Bible Geography**

A study of the geographical and historical background of Bible lands as related to Scripture. Identical to HI 309.

Spring semester, three hours.

### **BI 306 Cults**

A study of the major so-called "Christian" cults from the viewpoint of the New Testament and from the actual outworkings of the false doctrine, with the object of preparing the individual to defend the truth. Identical to CE 214 and MI 407.

One semester, two hours.

### **BI 307 Denominations**

A doctrinal critique of the major denominations which are currently active in the United States in order to aid in soulwinning efforts and to strengthen ecclesiastical separation. Identical to CE 215 and MI 408.

One semester, two hours.

### **BI 308-309 Elementary Greek**

A detailed study of New Testament Greek syntax, grammar, and vocabulary. It includes studies in voice, case, tense, and mood. The course also covers usage of participles and infinitives, as well as simple translation work.

Two semesters, three hours each semester.

### **BI 311 Matthew**

An analytical and theological study of Matthew, tracing the concept of the kingdom through the book of Matthew.

One semester, three hours.

### **BI 312 Acts**

An examination of the book showing the model New Testament Church in action. There is a careful study of early Christianity, including its origin, character, activity, and persons.

One semester, three hours.

### **BI 314 Minor Prophets**

An introduction to and an overall exposition of the books of the minor prophets.

One semester, three hours.

### **BI 319 Parables of Jesus**

A study of the doctrine and application of the parables of Christ.

One semester, three hours.

### **BI 320 Discourses of Jesus**

A study of the doctrine and application of the discourses of Christ.

One semester, three hours.

### **BI 321 Life of David**

A detailed study of the many triumphs and tragedies in the life of one of the key figures in the Old Testament as well as one of the most famous men in all of the Bible: King David. This class includes an exposition of I Samuel 16 - II Samuel 24, an overview of the Davidic Covenant, an examination of several of David's most popular Psalms and a comparison of David with the Lord Jesus Christ.

Summer module, three hours.

## **BI 322 Conquest and Judges**

A study of the history of God's chosen people, the Jews, beginning with the conquest through the ministry of Samuel, including the background, purpose, plan, and message of each book.

Spring semester, odd years, three hours.

## **BI 323 Kingdoms of Israel and Judah**

A careful study of God's chosen people through the unified and divided kingdoms, including the background, purpose, plan, and message of each book.

Fall semester, odd years, three hours.

## **BI 324 The Second Temple Period**

A study of God's chosen people during the temple period. The course will cover the destruction of Solomon's Temple, the exile and return, and conclude with the rededication of the temple with an emphasis on the later historical books of the Old Testament.

Spring semester, even years, three hours.

## **BI 325 Apologetics**

A course of study that deals with answering any and all critics who oppose or question the revelation of God in Christ and the Bible; in short, defending the faith.

Summer module, three hours.

## **BI 326 Pastoral Theology I**

A study of the Biblical basis for pastoral ministry. Includes examinations of the qualifications and responsibilities of the office of pastor, evaluation of organizational polity, discussion of Biblical instructions for pastoral care and church discipline, readings in the available literature, and formation of a Biblical philosophy of ministry.

Fall semester, three hours.

## **BI 327 Pastoral Theology II**

A study of the Biblical basis for pastoral ministry. Includes examinations of the qualifications and responsibilities of the office of pastor, evaluation of organizational polity, discussion of Biblical instructions for pastoral care and church discipline, readings in the available literature, and formation of a Biblical philosophy of ministry.

Spring semester, three hours.

## **BI 328 Biblical Language Tools**

This course provides a brief introduction to the Biblical languages of Greek and Hebrew. It introduces skills needed to learn and practice the use of Biblical language study tools available in both languages. Bible preservation, Biblical archaeology, sermon preparation, and online tools will be covered.

One semester, three hours.

## **BI 403 Life of Christ I**

A study of the Gospels covering the events and miracles in the life of our Lord beginning with the Old Testament preparations for Christ's coming and concluding with the Transfiguration.

Fall semester, three hours.

## **BI 404 Life of Christ II**

A study of the Gospels covering the events and miracles in the life of our Lord following the Transfiguration and concluding with His ascension with special emphasis on the Passion Week.

Spring semester, three hours.

## **BI 405 Romans**

A verse-by-verse study of the book of Romans. Significant doctrinal emphasis of the book are taught and key verses are committed to memory.

One semester, three hours.



## **BI 406 I Corinthians**

An expository analysis of the first epistle of Paul to the church at Corinth in its historical setting with modern applications. Special attention is given to the problems that confronted the church with particular emphasis upon the divisive spirit of the church, the abuse of spiritual gifts, and the proof of bodily resurrection.

One semester, three hours.

## **BI 407 II Corinthians**

An expository analysis of the second epistle of Paul to the church at Corinth in its historical setting with modern applications. Special attention is given to the attacks upon the apostleship of Paul.

One semester, three hours.

## **BI 408 Prison Epistles**

A study of Ephesians, Philippians, Colossians, and Philemon, with an emphasis on the Christian's relationship to Christ.

Spring semester, odd years, two hours.

## **BI 409 Gospel of John**

A study of the life and writings of the apostle John. Primary emphasis is placed upon the Gospels.

One semester, three hours.

## **BI 410 Johannine Epistles**

A study of the life and writings of the apostle John. Primary emphasis is placed upon the epistles.

One semester, three hours.

## **BI 411 Pastoral Epistles**

An exegetical study of I and II Timothy and Titus, giving attention to the doctrinal and practical aspects with reference to modern pastoral problems and to the organization of the New Testament Church, its function, and its development.

Fall semester, even years, two hours.

## **BI 412 General Epistles**

Particular emphasis in this course is given to the superiority of Christ's finished work over the Old Testament figures, ordinances, priesthood, and sacrificial system.

One semester, three hours.

## **BI 415 New Testament Prophecy**

The various millennial systems, the concept of the kingdom as presented in the Gospels, the eschatological discourses of Christ, and the main eschatological portions of the New Testament.

Fall semester, two hours.

## **BI 416 Old Testament Prophecy**

A study of the historical setting and message of the Old Testament prophets with a special emphasis on the Messiah.

One semester, two hours.

## **BI 417 Genesis**

A study of Genesis giving special attention to Mosaic authorship, the creation, the fall, the flood, and the origin of the Hebrew nation.

One semester, three hours.

## **BI 418 The Pentateuch**

A study of the history of God's chosen people, the Jews, through the books of the Pentateuch, including the background, purpose, plan, and message of each book.

Fall semester, even years, three hours.

## **BI 419 Proverbs**

A study of selected Proverbs, with a special emphasis on the practical application of these Biblical principles to the Christian life.

Spring semester, even years, two hours.

## **BI 420 Psalms**

A study of the poetry of the Old Testament, plus expository studies in selected Psalms.

Fall semester, odd years, three hours.

## **BI 421 Isaiah**

A study of the historical setting of the book of Isaiah focusing on the Messiah and the prophecy and predicted blessing which would come through Christ to both Jew and Gentile.

One semester, three hours.

## **BI 422 Jeremiah and Lamentations**

A study of the historical background of these two books with an emphasis on the prophet's Messianic references.

One semester, two hours.

## **BI 423 Ezekiel**

A study of Ezekiel and his prophecies within their historical setting.

One semester, two hours.

## **BI 425-426 Intermediate Greek**

This course deals with advanced studies in Greek syntax and grammar. It also includes the translation of entire passages of the Greek New Testament.

Two semesters, three hours each semester.

## **BI 427-428 Beginning Hebrew**

A beginning study of the Hebrew language with an emphasis on all the major parts of speech. Students learn forms and grammar while translating passages from Genesis.

Two semesters, three hours each semester.

## **BI 429 Systematic Theology I**

The purpose of this course is to provide a broad, unified, correlated network of doctrines of Scripture from the premillennial, dispensational point of view. Included are the studies of the Bible, salvation, God, mankind, and the Holy Spirit.

Fall semester, three hours.

## **BI 430 Systematic Theology II**

This course is a continuation of BI 429. Included are the studies of Christ, the church, angels, and the end times.

Spring semester, three hours.

## **BI 431 Systematic Theology III**

This course is a continuation of BI 430. Included in this semester are the studies of bibliography, angelology, and eschatology.

Fall semester, three hours.

## **BI 432 Baptist Theological Distinctives**

A study of the Biblical foundation for the structure, procedures, and practice of an independent, local New Testament church.

Spring semester, three hours.

## **Graduate Courses**

### **BI 501 Priesthood, Feasts, Offerings, Tabernacle**

A practical look at the ceremonial law in the Old Testament. The course will relate the law to the coming of Christ and truths for today from Old Testament practices.

Summer module, three hours.

## **BI 502 Hebrews**

A class designed to study the book's place in the New Testament, the people to whom it is directed, and its connection to the Old Testament.

Summer module, three hours.

## **BI 503 Advanced Biblical Studies**

This course will address subjects for the advanced student of the Bible. Topics will include canonization, preservation, translations, chronology, and customs.

Summer module, three hours.

## **BI 504 Hermeneutics**

Practice in the art of finding the meaning of Bible passages, and explaining the interpretation and application of Scripture.

Summer module, three hours.

## **BI 505 Greek Exegesis**

A translation and advanced exegesis of Ephesians with a focus on forms, syntax, vocabulary, and homiletic content of the book. [language option]

One semester, three hours.

## **BI 509 Contemporary Theological Issues**

A course which will address contemporary issues of controversy from a doctrinal viewpoint. Topics covered will include New Evangelicalism, wine, the blood of Christ, repentance, and storehouse tithing.

Summer module, three hours.

## **BI 511 Daniel**

An exposition of the book of Daniel that gives special attention to the character of the man Daniel as well as to his prophecies and to their relationship with the book of Revelation.

Summer module, three hours.

## **BI 512 Revelation**

An advanced study of the book of Revelation. The focus of this course is on developing the structure and chronology of the book and on treating its theological and interpretive issues.

Summer module, three hours.

## **BI 513 Genesis**

An advanced study of Genesis giving special attention to Mosaic authorship, the creation, the fall, the flood, and the origin of the Hebrew nation.

One semester, three hours.

## **BI 515 Acts**

An examination of the book showing the model New Testament church in action. Included is a detailed study of early Christianity, including its origin, character, activity, and persons.

One semester, three hours.

## **BI 517 Romans**

A verse-by-verse study of the book of Romans. All the major doctrines addressed in the book are studied thoroughly and key verses are committed to memory.

One semester, three hours.

## **BI 518 Minor Prophets**

An advanced introduction to the books of the minor prophets. Exposition of each book is included.

One semester, three hours.

## **BI 519 I Corinthians**

An analysis of the first epistle of Paul to the church at Corinth. The problems of the church are studied and related to contemporary issues.

One semester, three hours.

## **BI 520 II Corinthians**

An analysis of the second epistle of Paul to the church at Corinth. The historical setting is studied and applied to today's churches.

One semester, three hours.

## **BI 521 Gospel of John**

A study of the life and writings of the apostle John. Primary emphasis is placed upon the Gospels. Special attention is given to the apostle's vocabulary.

One semester, three hours.

## **BI 522 Johannine Epistles**

A study of the life and writings of the apostle John. Primary emphasis is placed upon the epistles. Special attention is given to the apostle's vocabulary.

One semester, three hours.

## **BI 524 Fundamentals of Education**

A study of the issues rudimentary to Christian education. The course will include a philosophy of each area of education and the theoretical implementation of a Christian philosophy of education.

One semester, three hours.

## **BI 525 Old Testament Survey I**

A survey of the books of the Old Testament giving special consideration to the major themes, characters, and events of the Pentateuch.

Fall semester, two hours.

## **BI 526 Old Testament Survey II**

A survey of the books of the Old Testament giving special consideration to the major themes, characters, and events of the historical books.

Spring semester, two hours.

## **BI 527 Creation Science**

This course provides a Biblical view of origins from the standpoint of both Scripture and science. The failure of evolution as science is dealt with in depth, including geology and radiometric dating. Creative design in the biological disciplines of anatomy, botany, and zoology is also studied.

Fall semester, three hours.

## **BI 528 Biological Issues for the Christian**

This course provides scientific background and Biblical perspective of issues of concern to the Christian. Topics include abortion, diseases, and other issues from the field of medicine. Environmental issues will also be discussed.

Spring semester, three hours.

## **BI 529 New Testament Survey I**

A survey of the books of the New Testament. Special emphasis is given to the author, background, and purpose of each book as well as the doctrinal theme. This semester begins with Matthew and concludes with II Corinthians.

Fall semester, two hours.

## **BI 530 New Testament Survey II**

A survey of the books of the New Testament. Special emphasis is given to the author, background, and purpose of each book as well as the doctrinal theme. This semester begins with Galatians and concludes with Revelation.

Spring semester, two hours.

## **BI 533 Bible Geography**

A study of the geographical and historical background of Bible lands as related to Scripture.

Spring semester, three hours.

## **BI 534 U.S. Constitution**

This class looks at some of the Biblical and political theories behind the Constitution. The entire text of the Constitution is examined and discussed.

Fall semester, three hours.

## **BI 535 Government**

This course is designed to teach the student the basics of our government and how it runs. Special care is taken to develop a Biblical philosophy about the operation of our government. Also, a brief look at economics will be taken.

Spring semester, three hours.

## **BI 536 Church History**

The history of the church, its founding, development, and growth to the present. Special emphasis will be given to the great religious leaders of each period.

Fall semester, three hours.

## **BI 537 Baptist History**

Baptist principles and distinctives in early church history. The student will study the various separatist groups in the Dark Ages: the Anabaptists and the Baptists in England and America. Time will also be spent on the Baptist movement through present times.

Spring semester, three hours.

## **BI 538 Pauline Epistles**

A study of the life of Paul and a brief survey of his epistles.

One semester, three hours.

## **BI 539 Pauline Doctrine**

A study of the epistles of Paul. Attention will be given to major doctrinal themes along with practical application.

One semester, three hours.

## **BI 540 Hebrew History I**

A careful study of the history of God's chosen people, the Jews, beginning in Genesis and ending with Judges.

Fall semester, odd years, three hours.

## **BI 541 Hebrew History II**

Beginning in Ruth and ending with the book of Esther, this study will give a chronological view of the major periods in Jewish history.

Spring semester, even years, three hours.

## **BI 542 Cults**

A study of the major so-called "Christian" cults from the viewpoint of the New Testament and from the actual outworkings of the false doctrine, with the object of preparing the individual to defend the truth.

One semester, two hours.

## **BI 543 Denominations**

A doctrinal critique of the major denominations which are currently active in the United States in order to aid in soulwinning efforts and to strengthen ecclesiastical separation.

One semester, two hours.

## **BI 544-545 Elementary Greek**

A detailed study of New Testament Greek syntax, grammar, and vocabulary. It includes studies in voice, case, tense, and mood. The course also covers usage of participles and infinitives as well as simple translation work.

Two semesters, three hours each semester.

## **BI 546 Matthew**

An analytical and theological study of Matthew, tracing the concept of the kingdom through the book of Matthew.

One semester, three hours.

## **BI 551 Homiletics**

A study of the preparation and delivery of sermons. This course is designed to help the student in selecting, outlining, and gathering materials as well as delivery of the message.  
Spring semester, three hours.

## **BI 553 Prison Epistles**

A study of Ephesians, Philippians, Colossians, and Philemon with an emphasis on the Christian's relationship to Christ.

Spring semester, odd years, two hours.

## **BI 556 Life of Christ I**

A study of the Gospels covering the events and miracles in the life of our Lord beginning with the Old Testament preparations for Christ's coming and concluding with the Transfiguration.

Fall semester, three hours.

## **BI 557 Life of Christ II**

A study of the Gospels covering the events and miracles in the life of our Lord following the Transfiguration and concluding with His ascension with special emphasis on the Passion Week.

Spring semester, three hours.

## **BI 558 Pastoral Epistles**

An exegetical study of I and II Timothy and Titus, giving attention to the doctrinal and practical aspects with reference to modern pastoral problems and to the organization of the New Testament Church, its function, and its development.

Fall semester, even years, two hours.

## **BI 559 General Epistles**

Particular emphasis in this course is given to the superiority of Christ's finished work over the Old Testament figures, ordinances, priesthood, and sacrificial system.

One semester, three hours.

## **BI 560 New Testament Prophecy**

The various millennial systems, the concept of the kingdom as presented in the Gospels, the eschatological discourses of Christ, and the main eschatological portions of the New Testament.

Fall semester, two hours.

## **BI 561 Old Testament Prophecy**

A study of the historical setting and message of the Old Testament prophets with a special emphasis on the Messiah.

One semester, two hours.

## **BI 562 The Pentateuch**

A study of the history of God's chosen people, the Jews, through the books of the Pentateuch, including the background, purpose, plan, and message of each book.

Fall semester, even years, three hours.

## **BI 563 Proverbs**

A study of selected Proverbs, with a special emphasis on the practical application of these Biblical principles to the Christian life.

Spring semester, even years, two hours.

## **BI 564 Psalms**

A study of the poetry of the Old Testament, plus expository studies in selected Psalms.

Fall semester, odd years, three hours.

## **BI 565 Isaiah**

A study of the historical setting of the book of Isaiah focusing on the Messiah and the prophecy and predicted blessing which would come through Christ to both Jew and Gentile.

One semester, three hours.



## **BI 566 Jeremiah and Lamentations**

A study of the historical background of these two books with an emphasis on the prophet's Messianic references.

One semester, two hours.

## **BI 567 Ezekiel**

A study of Ezekiel and his prophecies within their historical setting.

One semester, two hours.

## **BI 568-569 Intermediate Greek**

This course deals with advanced studies in Greek syntax and grammar. It also includes the translation of entire passages of the Greek New Testament.

Two semesters, three hours each semester.

## **BI 570-571 Beginning Hebrew**

A beginning study of the Hebrew language with an emphasis on all the major parts of speech. Students learn forms and grammar while translating passages from Genesis.

Two semesters, three hours each semester.

## **BI 573 Parables of Jesus**

A study of the doctrine and application of the parables of Christ.

One semester, three hours.

## **BI 574 Discourses of Jesus**

A study of the doctrine and application of the discourses of Christ.

One semester, three hours.

## **BI 575 Systematic Theology I**

The purpose of this course is to provide a broad, unified, correlated network of doctrines of Scripture from the premillennial, dispensational point of view. Included are the studies of the Bible, salvation, God, mankind, and the Holy Spirit.

Fall semester, three hours.

## **BI 576 Systematic Theology II**

This course is a continuation of BI 575. Included are the studies of Christ, the church, angels, and the end times.

Spring semester, three hours.

## **BI 577 Systematic Theology III**

This course is a continuation of BI 430. Included in this semester are the studies of bibliology, angelology, and eschatology.

Fall semester, three hours.

## **BI 578 Baptist Theological Distinctives**

A study of the Biblical foundation for the structure, procedures, and practice of an independent, local New Testament church.

Spring semester, three hours.

## ***DEPARTMENT OF BUSINESS***

## **BU 104 Bookkeeping**

A course in basic bookkeeping methods and the proper organization and maintenance of journals, ledgers, financial statements, and general accounting data. Identical to MI 104. Prerequisite satisfactory grade on placement test.

Spring semester, three hours.

## **BU 105 Keyboarding**

This course concentrates on the development of keyboarding techniques. Accuracy, rhythm, numbers, symbols, and speed are stressed.

Fall semester, three hours.

## **BU 106 Introduction to Design Concepts**

Instruction that provides students with a basic understanding of the field of graphic design. Students will learn the fundamental principles and elements of graphic design, typographic layout, and begin training in desktop publishing software.

Fall semester, three hours.

## **BU 107 Basic Document Processing**

After an introduction to Windows 10 and the use of Windows Explorer, students will use Word 2016 to create a color flyer, a letter with a table, and a newsletter. Prior knowledge of Word 2016 will be reinforced with creating practical documents used in a church office such as a puzzle worksheet, verse tokens, a black and white flyer to be stuck in doors, a weekly schedule, a brochure, and a letter about an upcoming event.

Fall semester, three hours.

## **BU 206 Church Office Management**

This course equips the administrative assistant with the ability to communicate effectively through letters and other types of business communications. Students will learn the principles of good writing, which include composing proper sentences and paragraphs. They will also learn how to plan and prepare various types of messages as well as edit and proofread the final copy. As well as communicating effectively, students will learn the correct way to organize those communications so that they may be retrieved quickly when needed. They will learn to apply the rules of filing as set up by ARMA International. Identical to MI 206.

Spring semester, three hours.

## **BU 207 QuickBooks**

Building on principles learned in Bookkeeping, students will learn to use the QuickBooks program by setting up and maintaining a company within a practice file. Prerequisite BU 104.

Fall semester, three hours.

## **BU 209 Advanced Document Processing**

Using Word 2016, students will create a form letter with labels, envelopes, and a directory; a reference document with a table of contents, lists, tables, and an index; and a template for an online form. Prior knowledge of Word 2016 will be reinforced with creating practical documents used in a church office such as a devotional booklet and form letters using various data sources.

Fall semester, three hours.

## **BU 210 Computer Applications**

This course provides extensive practice in Microsoft 2016 Access, Excel, and PowerPoint. Students will see how an Access database can be used to send visitor letters, how Excel can be used to keep church and bus totals, and how all Excel, Access, and Word can be used to organize an all-church canvass.

Spring semester, three hours.

## **BU 212 Editing, Proofreading, and Transcription**

This class will introduce students to proofing and editing tools that will enable them to locate, identify, and correct mistakes in written texts either by hand or electronically. Students will then learn to effectively produce transcription relevant to church office use.

Spring semester, three hours.

## **BU 213 Business English**

This course equips the Christian secretary with the ability to communicate effectively through letters and other types of business communications. Students will learn the principles of good writing, which include composing proper sentences and paragraphs. They will also learn how to plan and prepare various types of messages as well as edit and proofread the final copy.

Fall semester, three hours.



## BU 214 Desktop Publishing

Instruction in Desktop Publishing using Adobe Illustrator, Adobe Photoshop, and Adobe InDesign computer software. Students will learn the basics of each program and put to practice what they have learned by producing documents that will be relevant to church office use.

Fall semester, three hours.

## BU 215 Philosophy of Church Office Administration

Students will be trained in the philosophy of a Christian secretary and procedures involved in the smooth operation of a church or school office.

Spring semester, two hours.

## BU 216 InDesign

Instruction in desktop publishing using Adobe InDesign computer software. Students will gain a thorough understanding of InDesign CS6 and put to practice what they have learned by producing documents relevant to church office use.

Spring semester, three hours.

## BU 218 Photo Processing and Management

Using various computer software, students will learn basic concepts and techniques behind efficient photo management, editing, organizing, backup, and sharing.

Fall semester, three hours.

## BU 301 Adobe Tools

Instruction in desktop publishing using Adobe computer software. Students will explore and learn tools that are available through the many programs in Adobe Creative Suite. These programs include, Photoshop, Spark, Acrobat Reader, Premier Rush, and more. Students will apply their knowledge of these programs for use in the church office.

Spring semester, three hours.

## BU 302 Introduction to Web Design

The student will learn the fundamentals of web development, including basic code, WordPress, CMS platform, and search engine optimization. By the end of the course, the student is expected to be able to design, create, and maintain a fully functioning church online property.

Spring semester, three hours.

## **DEPARTMENT OF CHRISTIAN EDUCATION**

### **CE 101 Biblical Counselling**

This course includes practical helps for those that will be counselling other believers. Areas of discussion will include a Biblical approach to counselling, marriage counselling, dealing with grief, etc.

Fall semester, two hours.

### **CE 102 Developing Biblical Leadership**

This course will define Biblical leadership and essential principles for leaders. It analyzes the vital need for God-lead, spiritual leaders today and practical helps for those leaders.

Spring semester, two hours.

### **CE 109 Ministry Essentials**

This course is designed to equip students to work in the ministries of the local church, emphasizing the heart of the servant and his service. Students will be instructed in how to win souls, disciple converts, and run various elements of ministry programs.

Fall semester, two hours.

### **CE 111 Helps for Christian Young People**

This course is designed to establish and solidify the character, commitment, and discernment of the first-year student. Female students will be instructed in the conduct of a Christian lady with teaching in Christian etiquette, dress standards, cooking, sewing, godly behavior, and relationships. Male students will be taught to study and apply practical topics relative to living as a spiritual young man.

Fall semester, two hours.

### **CE 113 History and Philosophy of Education**

This course provides an introduction to informative, historical cultures, and key educational philosophers in the history of education. Students will learn the history and philosophy of education in general and the distinctives of a Christian philosophy of education in particular. It will focus on the foundations of the American education system with emphasis on how ancient Hebrew, Grecian, Roman, and western cultures and philosophies helped frame the roots of the American education system. Within this framework, contemporary American educational values and issues will be examined. Identical to ED 101.

Fall semester, three hours.

### **CE 114 Teaching and Learning Process**

This course will provide students with an overview of the teaching and learning process. Students receive training in classroom teaching and methods and materials at a foundational level. Each component of the process is essential to the success of the learners. Students develop an understanding of this process and the factors that lead to the success of students. Identical to ED 102.

Spring semester, three hours.

### **CE 115-116 Ministry Practicum**

This course is designed to involve the student in a practical internship within the church. The student will observe and participate in the ministries of a local church, documenting procedures and operations of each ministry in a personal journal.

One semester, two hours.

### **CE 201 Decently and In Order: Practical Helps for Church Ministry**

This course will lay the groundwork for future ministries. From the beginning of a church, hiring staff members, or beginning a bus ministry, you will get valuable tools for keeping details organized and moving forward.

Fall semester, two hours.

## **CE 202 Great Commission: Personal Evangelism and Discipleship**

This course will guide the student through different steps for soulwinning and personal discipleship. This will include not only those in your ministries but also application to your personal life with the development of personal standards and convictions.

Spring semester, two hours.

## **CE 206 Early Childhood Education**

The materials, curriculum, and methods of teaching in the nursery and kindergarten school. Studies will include the characteristics of preschool children, organization of units of work, lesson planning, and classroom procedures. Prerequisite CE 216. Identical to ED 205 and MI 403.

Spring semester, three hours.

## **CE 207 Church History**

The history of the church, its founding, development, and growth to the present. Special emphasis will be given to the great religious leaders of each period. Identical to BI 209, MI 204, and HI 201.

Fall semester, three hours.

## **CE 208 Baptist History**

Baptist principles and distinctives in early church history. The student will study the various separatist groups in the Dark Ages: the Anabaptists and the Baptists in England and America. Time will also be spent on the Baptist movement through present times. Identical to BI 210, MI 205, and HI 202.

Spring semester, three hours.

## **CE 210 Preparation for the Mission Field**

Taught by an experienced missionary, this course provides practical instruction from someone with firsthand knowledge. The subject content of this course includes topics that will help prepare an individual to go to the mission field. Specific topics to be considered are as follows: the need for missions, the call to missions, learning the language, training, survey trip, ordination, deputation, and relocation. Identical to MI 307.

One semester, two hours.

## **CE 211 Missionary Practices**

Taught by an experienced missionary, this course provides practical instruction from someone with firsthand knowledge. The subject content of this course includes information that will aid the missionary while he is on the field. Specific topics to be considered are as follows: spiritual warfare, protecting your family, the missionary wife, health, schooling, and preaching on the field. Identical to MI 202.

One semester, two hours.

## **CE 212 Practical Mission Field Methods**

Taught by an experienced missionary, this course provides practical instruction from someone with firsthand knowledge. The subject content of this course includes information that will aid the missionary while he is on the field. Specific topics to be considered are as follows: arriving on the field, culture, places of service, church planting, co-laborers, and prayer letters. Identical to MI 203.

One semester, two hours.

## **CE 213 Great Missionaries**

This course is designed to survey the lives of the great missionaries of the church age, identifying their dedication, burden, trials, and faith in God. Identical to MI 406.

One semester, two hours.

## **CE 214 Cults**

A study of the major so-called "Christian" cults from the viewpoint of the New Testament and from the actual outworkings of the false doctrine, with the object of preparing the individual to defend the truth. Identical to BI 306 and MI 407.

One semester, two hours.

## **CE 215 Denominations**

A doctrinal critique of the major denominations which are currently active in the United States in order to aid in soulwinning efforts and to strengthen ecclesiastical separation. Identical to BI 307 and MI 408.

One semester, two hours.

## **CE 216 Materials and Methods**

A course that explains the aims, materials, and general methods employed in teaching elementary school. An emphasis is placed upon the practical techniques and skills that are needed in teaching. Identical to ED 204 and MI 301.

Fall semester, three hours.

## **CE 219 Spanish**

A course using Rosetta Stone to teach the linguistic skills of reading, writing, listening, and speaking in all communicative situations in Spanish.

One semester, two hours.

## **CE 301 Principles of Personal Development**

This course will help with practical aspects of your life in the ministry. Time management is an essential element for an effective ministry as well as the ability to make pertinent decisions. Proper personal development will be discussed and principles applied to the effects on your ministry.

Fall semester, two hours.

## **CE 302 Personal and Church Finances**

This course will guide the students through the church "as a business." Finances, whether personal or ministry related, will be addressed and Biblical principles applied. Students will learn techniques for dealing with difficult people in a ministry setting.

Spring semester, two hours.

## **CE 305 The Youth Ministry**

A detailed study of the philosophy of youth work. Much time will be spent on building a youth group, youth activities, counseling teens, teen discipline, and preaching to teens.

One semester, two hours.

## **CE 307 Camp Work**

A practical course where the student actually works at Camp Fairhaven and learns the inner workings of what makes a camp run. This course is only for students who have the approval of the administrator.

Seven weeks, three hours.

## **CE 311 Philosophy of Missions**

Taught by an experienced missionary, this course provides practical instruction from someone with firsthand knowledge. The course presents a Biblical philosophy of missions based on New Testament missionary activity. Emphasis is placed on the missionary's relationship with his local church, his evangelistic work, having realistic goals, and the importance of training national leaders. Identical to MI 302.

One semester, two hours.

## **CE 312 The Christian School**

A study of the function of the Christian school. This course is designed to give practical insight to the future pastor, administrator, or teacher. Aspects of administration and management of the Christian school are taught along with practical insights for teachers. Identical to ED 307.

Spring semester, three hours.

## **CE 313 Public Speaking**

This course offers the student assistance in preparing, organizing, and delivering public addresses for a variety of occasions. Prerequisite SP 103. Identical to SP 308.

One semester, two hours.



## **CE 315 Church Music**

A study of the fundamentals of music including notation, basic forms of rhythm, keys, major and minor scales, intervals, and triads. Some emphasis is given to the development of a Biblical music philosophy.

Fall semester, three hours.

## **CE 316 Church Music Methods and Materials**

A workshop course to develop church music leadership skills including congregational, choral, and instrumental conducting. Lectures will cover collection, evaluation, organization, and application of materials along with program development and developing a Biblical philosophy in music. Prerequisite CE 315.

Spring semester, three hours.

## **CE 317 Bible Geography**

A study of the geographical and historical background of Bible lands as related to Scripture. Identical to BI 305 and HI 309.

One semester, three hours.

## **CE 403 Pastoral Internship**

On invitation of Baptist pastors and churches as approved and directed by the administrator, a student may receive two hours' credit for guided internship of not less than eight weeks. Includes a daily journal and other assignments determined by the pastor involved and the administration.

Two hours.

## **CE 404 Bus Ministry/Junior Church**

How to start and run a bus ministry; the problems one can encounter in a bus ministry and how to deal effectively with them; and what to do with the bus children in the church. Emphasis is placed on discipline and effective preaching methods.

One semester, three hours.

## **CE 405 The Christian Home**

The purpose for the Christian Home class is to instruct ladies in the ways of a mother and wife--especially in relation to the wife of a man who is full-time Christian service.

Spring semester, two hours.

## **CE 410 Gathering Stories and Graphics**

A course that deals extensively with preparing and making flannelgraph backgrounds and collecting Bible stories and object lessons. Identical to MI 410.

One semester, two hours.

## **CE 416 Storytelling**

A study of skills necessary in the art of storytelling. Students will have practical experience in the use of illustrations and stories for all age groups. Prerequisite SP 103. Identical to MI 402 and SP 401.

One semester, two hours.



## **DEPARTMENT OF EDUCATION**

### **ED 101 History and Philosophy of Education**

This course provides an introduction to informative, historical cultures, and key educational philosophers in the history of education. Students will learn the history and philosophy of education in general and the distinctives of a Christian philosophy of education in particular. It will focus on the foundations of the American education system with emphasis on how ancient Hebrew, Grecian, Roman, and western cultures and philosophies helped frame the roots of the American education system. Within this framework, contemporary American educational values and issues will be examined. Identical to CE 113.

Fall semester, three hours.

### **ED 102 Teaching and Learning Process**

This course will provide students with an overview of the teaching and learning process. Students receive training in classroom teaching and methods and materials at a foundational level. Each component of the process is essential to the success of the learners. Students develop an understanding of this process and the factors that lead to the success of students. Identical to CE 114.

Spring semester, three hours.

### **ED 203 Fundamentals of Education**

A study of the issues rudimentary to Christian education. The course includes the history and philosophy of education and practical applications of these subjects. Identical to BI 205.

Fall semester, three hours.

### **ED 204 Materials and Methods**

A course that explains the aims, materials, and general methods employed in teaching elementary school. An emphasis is placed upon the practical techniques and skills that are needed in teaching. Identical to CE 216 and MI 301.

Fall semester, three hours.

### **ED 205 Early Childhood Education**

The materials, curriculum, and methods of teaching in the nursery and kindergarten school. Studies will include the characteristics of preschool children, organization of units of work, lesson planning, and classroom procedures. Identical to CE 206 and MI 403.

Spring semester, three hours.

### **ED 304 Teaching Reading**

This course is designed to give elementary teachers the skills needed to help students acquire the foundational reading skills using the phonics approach. Attention is also given to helping slow readers. Prerequisite ED 204. Identical to MI 312.

Fall semester, three hours.

### **ED 305 Teaching Music**

A course that will give the student the ability to teach children songs, rhythm, appreciation of music, note reading, and musical instruments. Identical to MU 306.

One semester, two hours.

### **ED 306 General Teaching Methods**

A study of the basic principles involved in teaching high school students. Identical to MI 306.

Spring semester, three hours.

### **ED 307 The Christian School**

A study of the function of the Christian school. This course is designed to give practical insight to the future pastor, administrator, or teacher. Aspects of administration and management of the Christian school are taught along with practical insights for teachers. Identical to CE 312.

Spring semester, three hours.

## ED 309 Teaching Primary Math

A practical course which includes a study of methods for teaching arithmetic to the primary student. This course builds understanding of basic arithmetic concepts and skills for the primary teacher. These concepts include number writing, place value, addition, subtraction, and multiplication.

Spring semester, even years, three hours.

## ED 310 Teaching Elementary Math

A practical course which includes a study of methods for teaching arithmetic to students in the middle grades. Topics emphasized are multiplication, division, fractions, and decimals.

Fall semester, odd years, three hours.

## ED 311 Teaching Intermediate Math

A practical course which includes a study of methods for teaching mathematics to older students. This course builds understanding of math concepts and skills for the teacher of upper elementary and junior high grades. Arithmetic topics emphasized are fractions, decimals, and percents. Also included are pre-algebra and simple geometry.

Spring semester, even years, three hours.

## ED 314 Teaching High School Geometry

This course is designed for the prospective high school geometry teacher. The basics of Euclidean geometry are explored. Parallel to these basics, the student is taught many of the problems and difficulties that high school students encounter as they learn geometry; techniques and tools to help students through these problems are stressed.

Spring semester, odd years, three hours.

## ED 315 Teaching Elementary Science

This course covers general science topics appropriate for students in the elementary grades. Emphasized is teaching basic science skills, such as observation and gathering data rather than lecturing to only impart scientific knowledge.

Fall semester, even years, three hours.

## ED 316 Teaching Science Methods

This practical course concentrates on the materials and methods of teaching science at various levels and strives to provide an understanding of the scientific method and its use in the science classroom. Topics covered and practiced in this course include visual aids, science projects and reports, and the presentation of science demonstrations.

Spring semester, odd years, three hours.





### ED 401 Teaching Art

An introduction to the elements and principles of art and basic materials necessary to the teaching of art in the classroom. Special emphasis is given to show how to expose these elements and principles to the student through an art lesson.

One semester, two hours.

### ED 407 Elementary Student Teaching

Prerequisites are senior standing and the approval of the administrator of Fairhaven Baptist College. Course involves experience in a local Christian school, teaching under existing classroom situations. Prerequisite ED 304, MI 312.

One semester, twelve hours.

### ED 408 High School Student Teaching

Prerequisites are ED 306, senior standing, and the approval of the administrator of Fairhaven Baptist College. Course involves experience in a local Christian school, teaching under existing classroom situations.

One semester, twelve hours.







## **Graduate Courses**

### **ED 501 Research in Education**

An introduction to educational research, statistics, and testing. The course is designed to familiarize the student with the terminology, basic concepts, and tools necessary to evaluate standardized testings and to interpret educational publications.

Summer module, three hours.

### **ED 502 History of Education**

A comparison of ancient and modern educational systems and their influence on Christian education. Emphasis is placed on evaluating education with Biblical criteria.

Summer module, three hours.

### **ED 503 Philosophy of Education**

A comparison of ancient and modern philosophies and their bearing upon education itself. Emphasis will be placed upon a Biblical philosophy of education, centering around the local church.

Summer module, three hours.

### **ED 504 Teaching Physical Education**

A description of the various methods and procedures used for teaching physical education to children. Materials and methods for teaching this course are emphasized and demonstrated.

Summer module, three hours.

### **ED 505 Teaching Children's Music**

A course that will give the student the ability to teach children songs, rhythm, appreciation of music, note reading, and musical instruments. Attention is also given to developing graded choirs and instrumental programs.

Summer module, three hours.

### **ED 506 Library Science**

This course provides an overview of the history, philosophy, and practical management of a school or church library. Students will learn the process of establishing a library, the day-to-day workings of a school library, and its procedures and requirements.

Summer module, three hours.

### **ED 507 Office Methods**

The student will be trained in secretarial duties including methods of filing, office responsibilities and attitudes required of a church or school secretary.

One semester, three hours.

## **ED 508 Children's Programs**

This course is designed to prepare teachers for the many different programs encountered throughout the school year. It will provide "hands-on" experience as well as instruction in planning, preparing, and performing programs.

Summer module, three hours.

## **ED 509 Teaching Reading Strategies**

This course is designed for the study of different reading techniques and strategies in each grade level. It will also include instruction in grading procedures, reading helps, and a look at different reading curriculums.

Summer module, three hours.

## **ED 510 Teaching Primary Math**

A practical course which includes a study of methods for teaching arithmetic to the primary student. This course builds understanding of basic arithmetic concepts and skills for the primary teacher. These concepts include number writing, place value, addition, subtraction, and multiplication.

Spring semester, three hours.

## **ED 511 Teaching Elementary Math**

A practical course which includes a study of methods for teaching arithmetic to students in the middle grades. This course builds understanding of arithmetic concepts and skills for the elementary teacher. Topics emphasized are multiplication, division, fractions, and decimals.

Fall semester, three hours.

## **ED 512 Teaching Intermediate Math**

A practical course which includes a study of methods for teaching mathematics to older students. This course builds understanding of math concepts and skills for the teacher of upper elementary and junior high grades. Arithmetic topics emphasized are fractions, decimals, and percents. Also included are pre-algebra and simple geometry.

Spring semester, three hours.

## **ED 513 Teaching Elementary Science**

This course covers general science topics appropriate for students in the elementary grades. Emphasized is teaching basic science skills, such as observation and gathering data rather than lecturing to only impart scientific knowledge.

Fall semester, even years, three hours.

## **ED 514 Teaching Science Methods**

This practical course concentrates on the materials and methods of teaching science at various levels and strives to provide an understanding of the scientific method and its use in the science classroom. Topics covered and practiced in this course include visual aids, science projects and reports, and the presentation of science demonstrations.

Spring semester, odd years, three hours.

## **ED 516 Computer Applications for Educators**

This course addresses basic administrative and instructional uses of computers and basic computer technology. It is a practical examination of current technology applications and their integration in education. The hands-on learning environment provides the professional educator with the tools needed to enhance skills in technology and apply these skills in a variety of settings. Instructional time will be divided between lectures and laboratory experiences.

Fall semester, even years, three hours.

## **ED 517 Teaching Strategies**

Effective teaching involves using a variety of strategies, designed with specific students in mind. This course explores the development and practical application of numerous instructional strategies.

Spring semester, odd years, three hours.

## **DEPARTMENT OF ENGLISH AND SPEECH**

### **EN 102 English Composition**

This course is a study of the basic principles and techniques of composition. Emphasis is placed on sentence construction, punctuation, and mechanics by composing and revising a variety of writing assignments.

Fall semester, three hours.

### **EN 103 Principles of Composition**

This course is a study of the principles and techniques of composition with emphasis placed on style, structure, and revision by composing and editing various types of writing.

Spring semester, three hours.

### **EN 104 Research and Reports**

This course teaches each student how to write clearly, correctly, and effectively, and how to do library research. It stresses effective organization and significant content. Special concentration is given to the appropriate use of words, resources, and the library.

Spring semester, three hours.

### **SP 103 Fundamentals of Speech**

Basic principles and techniques are taught with special emphasis on delivery styles, platform proficiency, and outline preparation.

Spring semester, three hours.

### **EN 203 History of the English Language**

This course will cover the English language from the time of earliest records, with emphasis on major external influences and internal changes that have shaped our present language. Attention will also be given to the influence of Providence upon its development.

Fall semester, odd years, three hours.

### **EN 303 Principles of Rhetoric**

Examines major terms, issues, and approaches in the theory and practice of rhetoric and writing.

Spring semester, three hours.

### **EN 304 Advanced English Composition**

A course designed to help students develop logic, clarity, and coherence in their writing. Expository, persuasive, and narrative works will be composed for the course.

Spring semester, even years, three hours.

### **EN 306 English Literature**

This course is designed to give the student a meaningful grasp of the great works of English writers down through history and to see their collation of the life and events of their times. Special note will be made of significant Christian authors and Christian writers.

Fall semester, even years, three hours.

### **EN 307 American Literature**

A survey course of the most interesting and outstanding American writers from the colonial period to the present. Emphasis is placed on an appreciation of the art and outlook on life of the writers as they take place in the birth and expansion of the United States.

Spring semester, odd years, three hours.

### **SP 308 Public Speaking**

This course offers the student assistance in preparing, organizing, and delivering public addresses for a variety of occasions. Identical to CE 313.

Spring semester, two hours.

### **SP 401 Storytelling**

A study of skills necessary in the art of storytelling. Students will have practical experience in the use of illustrations and stories for all age groups. Prerequisite SP 103. Identical to CE 416 and MI 402.

Spring semester, two hours.



## SP 402 Telling Stories Through Programs

A study applying the skills of storytelling to programs. After an introduction to the basics of storytelling, students will gain practical experience in the use of dialog and programs in a variety of ministry settings.

Fall semester, two hours.

## EN 402 Advanced English Grammar

The course is designed as an intensive study of the grammatical structure of the English language with a general view of the development of modern English, and of the influences which have brought it to its present linguistic state. At the midterm, secondary education majors will study high school teaching methods.

Fall semester, odd years, three hours.

## EN 403 Teaching Literature

Teaching literature is a secondary education course that focuses on establishing a purely Biblical philosophy of literature and teaches students to interpret great works using those principles. Students will learn how to teach the literary elements by identifying their usage in works of literature and by creating original examples of various literary techniques.

Spring semester, even years, three hours.

### ***DEPARTMENT OF HISTORY AND GOVERNMENT***

Students who are majoring in History are expected to have a conservative philosophy of both history and government prior to acceptance.

## HI 103 American History I

This course is a survey of American history from the colonial to the Civil War eras. It will include the Providential work throughout ancient and European history that led to American liberty.

Fall semester, three hours.

## HI 104 American History II

This course is a survey of American history from the Civil War to the modern eras.

Spring semester, three hours.

## HI 201 Church History

The history of the church, its founding, development, and growth to the present. Special emphasis will be given to the great religious leaders of each period. Identical to BI 209, MI 204, and CE 207.

Fall semester, three hours.

## HI 202 Baptist History

Baptist principles and distinctives in early church history. The student will study various separatist groups in the Dark Ages: the Anabaptists, and Baptists in England and America. Time will also be spent on the Baptist movement through present times. Identical to BI 210, MI 205, and CE 208.

Spring semester, three hours.

## GV 203 U.S. Constitution

This class looks at some of the Biblical and political theories behind the Constitution. The entire text of the Constitution is examined and discussed. Identical to BI 206.

Fall semester, three hours.

## GV 204 Government

This course is designed to teach the student the basics of our government and how it runs. Special care is taken to develop a Biblical philosophy about the operation of our government. Also, a brief look at economics will be taken. Identical to BI 207.

Spring semester, three hours.

## GV 205 Economics

The science of economics. Time will be spent on the American private enterprise system and how it compares with others.

Fall semester, even years, three hours.

## HI 303 Age of the Reformation

European history from 1300 to 1648 with emphasis on the Renaissance in Italy and Northern Europe, and period of the Reformation.

One semester, two hours.

## HI 304 Great Americans

From the Pilgrims to the Revolutionary War to current times, this course studies the individuals and groups whose determination and sacrifice as well as the courage and faith that helped to make America great. Extensive outside reading will be required.

One semester, three hours.

## HI 305 History of the 20th Century

A survey of world events from the Progressive era to the present with a focus upon the United States. Emphasis also will be placed upon the World Wars, the Cold War, and the social, economic, and political elements which have contributed to the degradation of our American institutions.

Spring semester, odd years, three hours.

## HI 306 Hebrew History I

A careful study of the history of God's chosen people, the Jews, beginning in Genesis and ending with Judges. Identical to BI 303.

Fall semester, odd years, three hours.

## HI 307 Universal History I

A survey of the history of the world from ancient times to the end of the Middle Ages. Particular emphasis will be laid on the history of Western Civilization and developing a solid understanding of the philosophy of Providential history. Also, there is an emphasis on preparing the student to teach history.

Fall semester, odd years, three hours.

## HI 308 Universal History II

A survey of the history of the world from the Middle Ages to modern times. Also, there is some emphasis on preparing the students to teach history.

Spring semester, even years, three hours.

## HI 309 Bible Geography

A study of the geographical and historical background of Bible lands as related to Scripture. Identical to BI 305.

Spring semester, three hours.

## HI 310 Hebrew History II

Beginning in Ruth and ending with the book of Esther, this study will give a chronological view of the major periods in Jewish history. Identical to BI 304.

Spring semester, even years, three hours.



## **DEPARTMENT OF MATHEMATICS**

### **MA 100 Beginning Math**

A remedial course.

Fall semester, zero hours.

### **MA 104 College Algebra**

A study dealing with real number properties, graphs, quadratic equations, exponents and radicals, algebraic fractions, inequalities, and systems of equations.

Fall semester, three hours.

### **MA 105 Plane Trigonometry**

A study of exponents, logarithms, and trigonometry. Prerequisite MA 104.

Spring semester, three hours.

### **MA 201 Advanced Algebra**

A study of advanced topics of algebra, including matrices, determinants, series and mathematical induction. Prerequisite MA 105.

Fall semester, even years, three hours.

### **MA 202 Teaching High School Geometry**

This course is designed for the prospective high school geometry teacher. The basics of Euclidean geometry are explored. Parallel to these basics, the student is taught many of the problems and difficulties that high school students encounter as they learn geometry; techniques and tools to help students through these problems are stressed.

Spring semester, odd years, three hours.

### **MA 301 Analytic Geometry and Calculus I**

This course focuses on the concepts of introductory calculus including functions, limits, and derivatives. Prerequisite MA 105.

Fall semester, odd years, three hours.

### **MA 302 Analytic Geometry and Calculus II**

This is a continuation of MA 301. It emphasizes transcendental functions and the concept of integration. Prerequisite MA 301.

Spring semester, even years, three hours.

## **DEPARTMENT OF MISSIONS**

### **MI 104 Bookkeeping**

A course in basic bookkeeping methods and the proper organization and maintenance of journals, ledgers, financial statements, and general accounting data. Prerequisite satisfactory grade on placement test. Identical to BU 104.

Spring semester, three hours.

### **MI 202 Missionary Practices**

Taught by an experienced missionary, this course provides practical instruction from someone with firsthand knowledge. The subject content of this course includes information that will aid the missionary while he is on the field. Specific topics to be considered are as follows: spiritual warfare, protecting your family, the missionary wife, health, schooling, and preaching on the field. Identical to CE 211.

One semester, two hours.

### **MI 203 Practical Mission Field Methods**

Taught by an experienced missionary, this course provides practical instruction from someone with firsthand knowledge. The subject content of this course includes information that will aid the missionary while he is on the field. Specific topics to be considered are as follows: arriving on the field, culture, places of service, church planting, co-laborers, and prayer letters. Identical to CE 212.

One semester, two hours.



### MI 204 Church History

The history of the church, its founding, development, and growth to the present. Special emphasis will be given to the great religious leaders of each period. Identical to BI 209, CE 207, and HI 201.

Fall semester, three hours.

### MI 205 Baptist History

Baptist principles and distinctives in early church history. The student will study the various separatist groups in the Dark Ages: the Anabaptists and the Baptists in England and America. Time will also be spent on the Baptist movement through present times. Identical to BI 210, CE 208, and HI 202.

Spring semester, three hours.

### MI 206 Church Office Management

This course equips the administrative assistant with the ability to communicate effectively through letters and other types of business communications. Students will learn the principles of good writing, which include composing proper sentences and paragraphs. They will also learn how to plan and prepare various types of messages as well as edit and proofread the final copy. As well as communicating effectively, students will learn the correct way to organize those communications so that they may be retrieved quickly when needed. They will learn to apply the rules of filing as set up by ARMA International. Identical to BU 206.

Spring semester, three hours.

### MI 301 Materials and Methods

A course that explains the aims, materials, and general methods employed in teaching elementary school. An emphasis is placed upon the practical techniques and skills that are needed in teaching. Identical to ED 204 and CE 216.

Fall semester, three hours.

### MI 302 Philosophy of Missions

Taught by an experienced missionary, this course provides practical instruction from someone with firsthand knowledge. The course presents a Biblical philosophy of missions based on New Testament missionary activity. Emphasis is placed on the missionary's relationship with his local church, his evangelistic work, having realistic goals, and the importance of training national leaders. Identical to CE 311.

One semester, two hours.

## **MI 303 Basic Auto Mechanics**

Male missionary students will learn the principles of an internal combustion engine with an emphasis on small engine repair and maintenance, tune-ups, and trouble shooting.

Fall semester, three hours.

## **MI 305 On-Field Training**

Some missions majors may have the opportunity to take a thirty-day missionary trip to a selected mission field. This trip will enable the student to not only gain valuable experience but also see firsthand the problems and obstacles that missionaries must overcome to start a work. The trip will also instill in the student a greater burden and zeal for the mission field that will carry over while out on deputation.

One month, three hours.

## **MI 306 General Teaching Methods**

A study of the basic principles involved in teaching high school students. Identical to ED 306.

Spring semester, three hours.

## **MI 307 Preparation for the Mission Field**

Taught by an experienced missionary, this course provides practical instruction from someone with firsthand knowledge. The subject content of this course includes topics that will help prepare an individual to go to the mission field. Specific topics to be considered are as follows: the need for missions, the call to missions, learning the language, training, survey trip, ordination, deputation, and relocation. Identical to CE 210.

One semester, two hours.

## **MI 312 Teaching Reading**

This course is designed to give elementary teachers the skills needed to help students acquire the foundational reading skills using the phonics approach. Attention is also given to helping slow readers. Prerequisite ED 204. Identical to ED 304.

Fall semester, three hours.

## **MI 402 Storytelling**

A study of skills necessary in the art of storytelling. Students will have practical experience in the use of illustrations and stories for all age groups. Prerequisite SP 103. Identical to CE 416 and SP 401.

Spring semester, two hours.

## **MI 403 Early Childhood Education**

The materials, curriculum, and methods of teaching in the nursery and kindergarten school. Studies will include the characteristics of preschool children, organization of units of work, lesson planning, and classroom procedures. Prerequisite CE 216. Identical to ED 205 and CE 206.

Spring semester, three hours.

## **MI 404 Basic Building and Maintenance**

Men will learn the basics in areas such as masonry, concrete work, carpentry, and reading blueprints and drawings. The philosophy of maintenance in the ministry is also taught.

Spring semester, three hours.

## **MI 406 Great Missionaries**

This course is designed to survey the lives of the great missionaries of the church age identifying their dedication, burden, trials, and faith in God. Identical to CE 213.

One semester, two hours.

## **MI 407 Cults**

A study of the major so-called "Christian" cults from the viewpoint of the New Testament and from the actual outworkings of the false doctrine, with the object of preparing the individual to defend the truth. Identical to BI 306 and CE 214.

One semester, two hours.



**MI 408 Denominations**

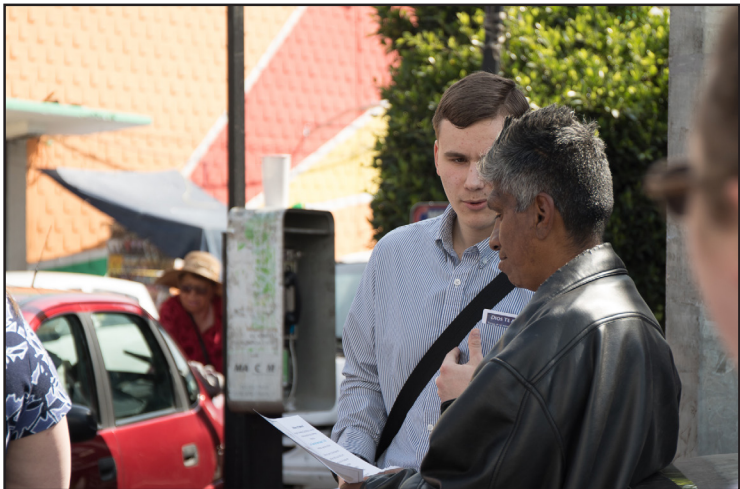
A doctrinal critique of the major denominations which are currently active in the United States in order to aid in soulwinning efforts and to strengthen ecclesiastical separation. Identical to BI 307 and CE 215.

One semester, two hours.

**MI 410 Gathering Stories and Graphics**

A course that deals extensively with preparing and making flannelgraph backgrounds and collecting Bible stories and object lessons. Identical to CE 410.

One semester, two hours.



## **DEPARTMENT OF MUSIC**

### **MU 101-102 Ensemble**

Open by audition. Appearances are made on campus several times during the school year along with extensive travel opportunities across the United States during the summer.

Two semesters, one-half hour each semester.

### **MU 103-104 Music Proficiency**

Lessons in voice, piano, organ, brass and woodwind instruments are available to students.

Two semesters, one hour each semester.

### **MU 105 Music Theory I**

This course is a comprehensive review of the fundamentals of music theory. The course begins with instruction in basic pitch, scales, and key signatures. It will progress through intervals, triads, notation of rhythm, four-part vocal writing, and primary triads in root position and first inversion.

Spring semester, three hours.

### **MU 106 Music Theory II**

This course continues a comprehensive review of the fundamentals of music theory. The course begins with primary triads in second inversion and progresses through secondary triads, harmonization of melodies, non-chord tones, diatonic seventh chords, and writing music for the piano. Prerequisite MU 105.

Fall semester, three hours.

### **MU 107-108 Choir**

Open by audition at the opening of the fall term. Appearances are made on campus several times during the school year.

Two semesters, one-quarter hour each semester.

### **MU 201-202 Ensemble**

See course description MU 101-102.

Two semesters, one-half hour each semester.

### **MU 203-204 Music Proficiency**

See course description MU 103-104.

Two semesters, one hour each semester.

### **MU 205 History of Music**

The history and development of music will be taught with the emphasis on good, acceptable music for Christians. Includes some hymnology and classical appreciation.

One semester, three hours.

### **MU 209 Hymn Playing I**

This course will teach the student church hymn playing. Prerequisite a proficiency test by the music department.

One semester, one hour.

### **MU 210 Hymn Playing II**

Prerequisite MU 209.

One semester, one hour.

### **MU 211-212 Choir**

See course description MU 107-108.

Two semesters, one-quarter hour each semester.

### **MU 301-302 Ensemble**

See course description MU 101-102.

Two semesters, one-half hour each semester.



## MU 303-304 Music Proficiency

See course description MU 103-104.

Two semesters, one hour each semester.

## MU 305 Music Theory III

This course continues a comprehensive review of the fundamentals of music theory. It begins with secondary dominants and progresses through secondary diminished seventh chords, augmented sixth chords, borrowed chords, Neapolitan chords, pedal point, and modulation. Prerequisite MU 106.

Spring semester, three hours.

## MU 306 Teaching Music

A course that will give the students the ability to teach children songs, rhythm, appreciation of music, note reading, and musical instruments. Identical to ED 305.

One semester, three hours.

## MU 307 Elements of Conducting

Basic patterns for choral and orchestral conducting and baton techniques. Prerequisite MU 106.

One semester, two hours.



## MU 309-310 Advanced Hymn Playing

Sight reading of songs and hymns, transposition, improvisation, and accompaniment.

Two semesters, one hour each semester.

## MU 311-312 Choir

See course description MU 107-108.

Two semesters, one-quarter hour each semester.

## MU 315 Vocal Pedagogy

Materials, methods, and procedures used in the teaching of the basic principles of vocal production. Application will be made to individual lessons and group instruction.

One semester, two hours.

## MU 401-402 Ensemble

See course description MU 101-102.

Two semesters, one-half hour each semester.

## MU 403-404 Music Proficiency

See course description MU 103-104.

Two semesters, one hour each semester.

## MU 405 Choral Writing and Arranging

Practical instruction in arranging and composing for the church choir and vocal ensembles. Prerequisite MU 305.

One semester, three hours.

## MU 407-408 Choir

See course description MU 107-108.

Two semesters, one-quarter hour each semester.



## ***DEPARTMENT OF PHYSICAL EDUCATION***

### **PE 101 Fundamentals of Physical Fitness I**

This course is designed to teach the individual the true meaning of physical fitness. Emphasis is placed on each person being physically fit and includes individual and team sports.

Fall semester, even years, one hour.

### **PE 102 Fundamentals of Physical Fitness II**

This course is a continuation of teaching the individual the true meaning of physical fitness. Emphasis is placed on each person being physically fit and includes individual and team sports.

Spring semester, odd years, one hour.

### **PE 201 Individual and Team Sports I**

Individual and team sports will be taught, focusing on soccer and basketball skills.

Fall semester, odd years, one hour.

### **PE 202 Individual and Team Sports II**

Individual and team sports will be taught, focusing on wrestling, swimming, volleyball, and tennis.

Spring semester, even years, one hour.

### **PE 204 First Aid**

Basic first aid is taught so that the student can handle different emergencies that might arise during the course of an athletic event or outing.

One semester, two hours.

### **PE 301 Coaching Soccer**

The principles of team coaching will be taught with an emphasis on conditioning and soccer basics.

One semester, two hours.

### **PE 302 Coaching Basketball**

Emphasis will be placed on shooting techniques, defense, team drills, and game situations.

One semester, two hours.

### **PE 303 Coaching Wrestling**

Coaching techniques along with moves and styles will be stressed. There will also be a heavy emphasis on the conditioning and programming of a wrestling team.

One semester, two hours.

## **DEPARTMENT OF SCIENCE**

### **SC 207 Introduction to Botany**

In this course, plants are studied in the context of creation. Emphasized are taxonomy, anatomy, and physiology rather than evolutionary relationships. Also included are fungi.

Fall semester, odd years, two hours.

### **SC 209 Introduction to Zoology**

An introduction to the animal kingdom, vertebrates and invertebrates. Also studied are bacteria. Emphasized are taxonomy, anatomy, and physiology rather than evolutionary relationships.

Fall semester, even years, two hours.

### **SC 210 Human Anatomy and Physiology**

A study of the body's structure and function. The body's major organs and systems are studied. Laboratory animal dissection and practice in a biology classroom are also included in this course.

Spring semester, even years, two hours.

### **SC 212 Introduction to Cell Biology**

The study of the structure and function of the cell. Topics include cell division, protein synthesis, and cellular metabolism.

Spring semester, even years, two hours.

### **SC 301 General Chemistry I**

An introductory course covering the basic concepts of chemistry including units analysis, terminology, chemical equations, the mole, the gas laws, and the structure of the periodic table.

Fall semester, even years, three hours.

### **SC 302 General Chemistry II**

A continuation of SC 301 that studies the chemistry of the elements and relation to their location in the periodic table. The chemistry of acids and bases is also included.

Spring semester, odd years, three hours.

### **SC 401 Physics I**

A course in classical physics designed for the prospective high school teacher. Newton's Laws are heavily emphasized along with the law of gravitation. Prerequisite MA 302.

Fall semester, odd years, three hours.

### **SC 402 Physics II**

A continuation of SC 401 that emphasizes thermodynamics, electricity, light, and an introduction to quantum physics and relativity. Prerequisite SC 401.

Spring semester, even years, three hours.





## ***FACULTY***

### **Dan Armacost**

Dean of Bible

B.A., Pastoral Theology; M.Div., Bible

Fairhaven Baptist College, Pilgrim Institute, Bible Baptist Theological Seminary

### **Jennifer Armacost**

B.S., Secondary Education, Business and English

Fairhaven Baptist College, Valparaiso University

### **Bonnie Brater**

B.S., Elementary Education, Secretarial Diploma; M.S., Elementary Education

Fairhaven Baptist College, Pilgrim Institute, Pensacola Christian College

### **Becky Damron**

B.S., Secondary Education, Math, Science, and Physical Education

Fairhaven Baptist College, Pilgrim Institute, Valparaiso University

### **Steve Damron**

President

B.A., Pastoral Theology; M.A., Bible Exposition

Fairhaven Baptist College, Pilgrim Institute, Pensacola Christian College

### **Sharon Edwards**

B.S., Secondary Education, English and Music; M.A., Sacred Music (Piano)

Fairhaven Baptist College, Pilgrim Institute, Pensacola Christian College

### **Nancy Kelso**

R.N., Nursing

Stormont-Vail School of Nursing

### **Thomas Kelso**

B.S., Electrical Engineering

University of Nebraska, Pilgrim Institute

### **Amy Knowles**

B.S., Elementary Education

Fairhaven Baptist College

### **Dean Leslie**

B.A., Pastoral Theology

Fairhaven Baptist College

### **Rebecca Marquéz**

B.S., Secondary Education, Math and English

Fairhaven Baptist College

### **Jeremiah Mitchell**

B.A., Pastoral Theology/Music; M.A., Bible; M.C.M. (Voice); Ph.D., Bible

Fairhaven Baptist College, Pensacola Christian College, Bible Baptist Theological Seminary

## **Kara Mitchell**

B.S., Secondary Education, Business and Speech, Secretarial Diploma  
Fairhaven Baptist College

## **Dave Olson**

B.A., Pastoral Theology; M.S., Education Administration  
Fairhaven Baptist College, Pilgrim Institute, Pensacola Christian College

## **Carla Porozyński**

B.A., Secondary Education, English and Music  
Fairhaven Baptist College

## **Eric Ramos**

B.A., Pastoral Theology; M.A., Bible  
Fairhaven Baptist College

## **Rosanna Ramos**

B.S., Elementary Education  
Fairhaven Baptist College

## **Brian Rinehart**

B.S., Secondary Education; M.A., Math  
Fairhaven Baptist College, Pilgrim Institute, Purdue University

## **Clint Schreiber**

B.S., Mechanical Engineering; B.A., Pastoral Theology; M.A., Bible; M.Div., Bible  
Purdue University, Fairhaven Baptist College, Bible Baptist Theological Seminary

## **Rebecca Schreiber**

B.S., Secondary Education, English and Speech  
Fairhaven Baptist College

## **Ura Schrock**

B.A., Pastoral Theology; M.A., Bible  
Fairhaven Baptist College

## **Marsha Varner**

B.S., Office Administration  
Bob Jones University

## **Annette Voegtlin**

B.S., Elementary Education; M.A., Sacred Music (Voice)  
Fairhaven Baptist College, Pilgrim Institute, Pensacola Christian College

## **Jeff Voegtlin**

Vice President, Dean of Education  
B.A., Pastoral Theology; M.A., Bible Exposition; Ed.D., Educational Leadership  
Fairhaven Baptist College, Pilgrim Institute, Pensacola Christian College,  
Bob Jones University

**Jennifer Wright**

B.S., Secondary Education; M.S., Biology

Fairhaven Baptist College, Pilgrim Institute, Purdue University

**Todd Wright**

B.A., Pastoral Theology

Fairhaven Baptist College

## ***ADJUNCT FACULTY***

**Courtney Lewis**

B.A., Pastoral Theology; M.A., Bible

Fairhaven Baptist College

**Clint Rardin**

B.A., Missions

Fairhaven Baptist College

**Randy Starr**

B.S., Math and Geography; M.A., Bible; CLA

Bowling Green State University, Bob Jones University, Blackstone School of Law

**Thomas Strouse**

B.S., Industrial Engineering; M.Div., Theology and Biblical Languages; Ph.D., Theology

Purdue University, Maranatha Baptist Graduate School of Theology, Bob Jones University



